

**LAXFIELD PARISH COUNCIL**  
**FINANCE COMMITTEE MEETING**  
**Tuesday 14 December 2021 at 11 am (via zoom)\***

There were no members of the public present.

**MINUTES**

**Present:** R Simmonds (Chair), D Martindale, L Sharman, K Gregory (clerk)

**1. Apologies and approval of absences**

None.

**2. Approval of minutes**

The minutes of the Finance and General Purposes committee meeting from Monday 9 December 2020 were approved. Proposed D Martindale, seconded R Simmonds, AIF.

**3. Budget review, year to date, forecast and proposed 2022/23 budget**

Supporting documentation had been circulated prior to the meeting. The budget year to date and forecast to the end of the financial year was discussed. The following was noted:

- a. Grant payments had increased during the financial year
- b. CIL money had increased during the financial year
- c. There would be no further receipts from Groundworks
- d. Lighting costs had increased significantly during the year and would be overspent by the end of the year
- e. Section 137 payments were overspent but this was offset by the locality award from the district councillor
- f. Significant monies transferred from reserve accounts to fund a number of PIIP projects had not been spent this financial year.

The proposed 2022/23 budget was discussed by line in reference to the supporting documentation previously circulated. The following change was agreed:

- a. Section 137 monies should be increased by £2 000 to accommodate the Queen's Platinum Jubilee celebrations. This would be funded partly from the precept and partly from a further transfer of reserves and grant funding.

**4. Precept proposal**

It was agreed that the precept proposal to be put forward to the full Parish Council meeting in January should be set at £46 357. This means that the impact on the council band D tax base remains unchanged.

Proposed L Sharman, seconded D Martindale. AIF.

## 5. Parish Council account review

As at 30 November 2021:

• Barclays current account	-	£ 7 082.33
• Barclays saver account	-	£ 64 230.41
• Barclays reserve account	-	£ 48 580.94
• <b>BALANCE TOTAL</b>	-	<b>£119 893.68</b>

It was also noted that the Parish Council accounts and budget were reviewed at each Parish Council meeting and independently reviewed by the Finance Committee chair every quarter.

## 6. Village Hall account review

As at 30 November 2021:

• Barclays current account	-	£21 760.89
• Barclays saver account	-	£10 782.10

## 7. Snook Bequest Account Review

As at 30 November 2021

• Account balance	-	£13 781.86
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## 8. Cemetery fees

It was agreed to propose that cemetery payments should be maintained at their current levels. Proposed R Simmonds, seconded L Sharman. AIF.

**The meeting closed at 11 40 am.**

- **It was agreed that, because of recent covid developments and a member of the committee testing positive, to hold the meeting via zoom.**