



PARISH COUNCIL MEETING

Monday 11 March 2024 at 7 30 pm in the Parish Room

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 24/03/01 Approval of minutes from Parish Council meeting held on 12 February 2024

4. Planning

- a. **To note the following decisions made by Mid Suffolk District Council:**

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/23/01114 - Condition 5 (Archaeology part 2)

Location: Aldridges Farm, Fressingfield Road, Laxfield, Woodbridge Suffolk IP13 8EN

- b. **To note the following comments submitted to Mid Suffolk District Council:**

APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/24/00709

Proposal: Application under S73 for the Removal or Variation of a Condition following grant of W/10481 dated 22/10/1973 Town and Country Planning Act 1990 (as amended) Erection of Bungalow - Remove Condition 6 (Agricultural Occupancy).

Location: Threeways, Badingham Road, Laxfield, Woodbridge Suffolk IP13 8HT

Detailed comments submitted – see minutes and website for details

APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/24/00992

Proposal: Notification of Works to Trees in Conservation Area - Removal of No.1 fruit tree (T1) approximately 3 metres tall. **Location:** 2 Church Walk, Laxfield, Woodbridge, Suffolk IP13 8DL

No objections

- c. **To update on the following planning issues as appropriate:**

- I. building development on the East side of Bickers Hill (clerk)
- II. Blacksmith's Way development:
 - a) Mill Close connecting footpath (AL)
 - b) 'footpath' on bend on Framlingham Road (clerk)

5. Finance

- a. 24/03/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for February 2024 (previously circulated)
- b. 24/03/03 Review bank reconciliations for February 2024 (previously circulated)

- c. 24/03/04 Review performance v budget and monthly accounts for February 2024 (previously circulated)
- d. 24/03/05 To discuss January overtime payment for the clerk of 9 hours for February 2024
- e. 24/03/06 To confirm the earmarked and restricted monies held in reserve accounts (previously circulated)
- f. 24/03/07 To note the Asset Register as at March 2024 (previously circulated)
- g. 24/03/08 To note the financial risk assessment as at March 2024 (previously circulated)

6. Neighbourhood Plan

- a. 24/03/09 Update on draft Laxfield Design Guide (SI)

7. Roads, Footpaths, Infrastructure, Green Areas

- a. 24/03/10 To discuss and note highways issues including:
 - i. village Map sign refurbishment update
 - ii. Mill Road proposals (DA)
 - iii. to note receipt of two grit bins
 - iv. to note that new dog litter bin has been ordered
 - v. to note that the previously reported Market Street pavement issues will be completed within twelve weeks
 - vi. extra monies available for highways projects (DA)
 - vii. white lining pre-sweeps (DA)
- b. 24/03/11 Green Spaces Group update (RS) highlighting issues as appropriate including:
 - i. discussion regarding the purchase of fixings for a recorder (clerk – previously circulated)
 - ii. update on improvements to footpaths FP15 and FP34 (RS/DA)
 - iii. Hedgehog Highways project (information previously circulated)
 - iv. to note resident’s comments about hedge cutting and wildlife (clerk)
- c. 24/03/12 Footpath report update (RS – previously circulated)
- d. 24/03/13 Update on tank pond conveyancing (clerk)
- e. 24/03/14 Update on memorial refurbishment (clerk)
- f. 24/03/15 Update on the first meeting of the wildlife group (minutes previously circulated – M Turton in open forum)

8. Correspondence and other issues

- a. 24/03/16 To note that the review of the parish council’s policies and procedures 2024 is complete and all are available to view on the website
- b. 24/03/17 To sign off the revised Data Protection Policy including GDPR requirements raised at the last audit (clerk – previously circulated)
- c. 24/03/18 Update on plans for the community engagement afternoon to be held on Saturday 23 March 2024 from 12 – 3 pm (ALL)
- d. 24/03/19 Update on adoption of new email addresses (RS)
- e. 24/03/20 Update on plans for the 80th anniversary of D Day on 8/6/24 (ALL)
- f. 24/03/21 Update on two large museum items currently at Stowmarket Food Museum requiring rehousing within Laxfield parish (clerk)
- g. 24/03/22 Pavilion development (OH/clerk)
- h. 24/03/23 Update on issue raised by a resident regarding car park at Blacksmith’s Way (SI)
- i. 24/03/24 Second defibrillator update (SI/DA)
- j. 24/03/25 Scrap collection 2024 (OH)
- k. 24/03/26 Request from St Elizabeth hospice for a donation (previously circulated)

9. Date of next meeting – Monday 8 April 2024.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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