



PARISH COUNCIL MEETING

Monday 9 October 2023 at 7 30 pm in the *Parish Room*

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

Two visitors from Stradbroke will join the Open Forum to discuss their Good Neighbour Scheme

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 23/10/01 Approval of minutes from Parish Council meeting held on 11 September 2023

4. Planning

- a. **To note the following decisions made by Mid Suffolk District Council:**

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/22/05732 - Condition 3 (Fire Hydrants), Condition 9 (Biodiversity Enhancement Strategy) and Condition 11 (Landscaping Scheme)

Location: Phase 2, Land On The West Side Of, Bickers Hill Road, Laxfield, IP13 8FF

PLANNING PERMISSION

Proposal & Location of Development: Full Planning Application - Erection of 1 no. single-storey dwelling attached to a current outbuilding, with access from Flatmans' Lane.

Orchard Cottage, High Street, Laxfield, Woodbridge Suffolk IP13 8DX

LISTED BUILDING CONSENT DC/23/03816

Proposal & Location of Development: Application for Listed Building Consent - Erection of 'L' shaped rear covered area. Co-op Food Store, High Street, Laxfield, IP13 8DH

PLANNING PERMISSION PDC/23/03815

Proposal & Location of Development: Planning Application - Erection of 'L' shaped rear covered area.

Co-op Food Store, High Street, Laxfield, IP13 8DH

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/23/01115 - Condition 3 (Eaves and Verges)

Location: Aldridges Farm, Fressingfield Road, Laxfield, Woodbridge Suffolk IP13 8EN

PERMISSION GRANTED DC/23/04132

Proposal & Location of Development: Application for works to trees in a Conservation Area - Re- pollard 4No Tillia sp. at the front of the property (T1 to T4 on sketch). The Villa, High Street, Laxfield, Woodbridge Suffolk IP13 8DU

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/23/02676 - Condition 4 (Biodiversity Enhancement Layout)
Location: Fourwinds, Badingham Road, Laxfield, Woodbridge Suffolk IP13 8HT

b. To note the following comments submitted to Mid Suffolk District Council:**APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/23/04477**

Proposal: Application for works to a tree in a Conservation Area - Re-pollard back to previous points 1No Willow Tree to side of property. Location: Rose Cottage, High Street, Laxfield, Woodbridge Suffolk IP13 8DX
No objections

APPLICATION FOR LISTED BUILDING CONSENT - DC/23/03344

Proposal: Application for Listed Building Consent - Removal of existing roof coverings and recover using new materials. Location: Laxfield Baptist Chapel, High Street, Laxfield, Woodbridge Suffolk IP13 8DU
No objections

APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/23/04544

Proposal: Application for works to a tree in a Conservation Area - Fell 1No Ash Tree due to basal decay
Location: 1 Elm Lodge Road, Laxfield, Woodbridge, Suffolk IP13 8ET
No objections

c. To discuss the following planning issues:

- I. building development on the East side of Bickers Hill
- II. Blacksmith's Way development – footpath (DA)

5. Finance

- a. 23/10/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for September 2023 (previously circulated)
- b. 23/10/03 Review bank reconciliations for September 2023 (previously circulated)
- c. 23/10/04 Review performance v budget and monthly accounts for September 2023 (previously circulated)
- d. 23/10/05 Update regarding recent discussions with Barclays (clerk)

6. Neighbourhood Plan

- a. 23/10/06 Update on Laxfield Design Guide (SI)

7. Roads, Footpaths, Infrastructure, Green Areas

- a. 23/10/07 To note highways group update (previously circulated) including but not exclusively:
 - i. Update on Mill Road development proposals (DA – if update available)
 - ii. Update on white lining expenditure by parish council (DA – if update available)
 - iii. To note the receipt of the new SID for Vicarage Road
- b. 23/10/08 To note the footpath report including meeting with PROW officer (previously circulated)
- c. 23/10/09 Green Spaces Group update (RS)
- d. 23/10/10 To Discuss Pride in Your Place funding (previously distributed)
- e. 23/10/11 Laxfield CLT update including request for information from neighbourhood plan (DA)
- f. 23/10/12 To onfirm the application the 2023/24 free Trees, Hedgerows and Wildflowers Scheme
- g. 23/10/13 Pavilion development group meeting update (SS/clerk)
- h. 23/10/14 To confirm arrangements for the Laxfield Autumn/Winter 2023 litter pick to be held on Saturday 28 October 2023
- i. 23/10/15 Update on tank pond conveyancing (SI)
- j. 23/10/16 To note the renewal of the parish council's allotment site rent at a cost of £5 per annum

8. Correspondence and other issues

- a. 23/10/17 Review the scrap metal collection and agree process to apply for the funds
- b. 23/10/18 To note that the 80th anniversary of D Day will take place on 6/6/24 and progress ideas about how the parish will commemorate
- c. 23/10/19 Update on Good Neighbour Scheme (OH – covered in Open Forum by visitors from Stradbroke)
- d. 23/10/20 New email addresses for Laxfield parish councillors and clerks (DM)
- e. 23/10/21 Laxfield Relief/museum filing cabinet update and request for funding for Museum event (clerk)
- f. 23/10/22 Complaint from a resident (clerk)
- g. 23/10/23 Defibrillator update (clerk)
- h. 23/10/24 To discuss community engagement event (OH/pavilion development group)
- i. 23/10/25 To discuss and agree confidential waste disposal costs for historic parish council material (clerk)
- j. 23/10/26 Road closure at war memorial for Remembrance Sunday (clerk)
- k. 23/10/27 To note Dementia Friends Scheme (information previously circulated)
- l. 23/10/28 Request to move APM and APCM meeting from 13/5 to 20/5/24.

9. Date of next meeting – **Monday 13 November 2023.**

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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