



PARISH COUNCIL MEETING

Monday 12 June 2023 at 7 30 pm in the *Parish Room*

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Membership

- a. 23/06/01 Election of parish council Vice Chair

4. Approval of minutes

- a. 23/06/02 Approval of minutes from Annual Parish Council meeting held on 22 May 2023

5. Planning

a. To note the following decisions made by Mid Suffolk District Council:

DC/23/02052 PERMISSION

Proposal & Location of Development: Notification of Works to Trees in a Conservation Area - Raise low canopy of 1No. Plum (T6) to 3m, Reduce faulted limbs and faulted stem of 2No. Silver Birch (T7 and T8), Raise Low Canopy of 1No. Lime (T9), Fell 1No. Horse Chestnut (T10), Remove stubs from 1No. Lime (T13) and Fell 1No. Mountain Ash (T14) Co-op Food Store, High Street, Laxfield, Woodbridge Suffolk IP13 8DH

DC/23/01115 PLANNING PERMISSION

Proposal & Location of Development: Application for Listed Building Consent. Internal renovations. Erection of rear single-storey extension. Removal of 3no bay windows on front of the property and removal and replacement of existing front porch. Aldridges Farm, Fressingfield Road, Laxfield, IP13 8EN

DC/23/01114 PLANNING PERMISSION

Proposal & Location of Development: Householder Application - Internal renovations. Erection of rear single storey extension. Removal of 3no bay windows on front of the property and removal and replacement of existing front porch. Aldridges Farm, Fressingfield Road, Laxfield, IP13 8EN

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/22/04860- Condition 7 (Foul Drainage Condition)
Location: Sandale Stud And Livery Yard, Banyards Green, Laxfield, Suffolk

b. To note the following comments submitted to Mid Suffolk District Council:

APPLICATION FOR LISTED BUILDING CONSENT - DC/23/02323

Proposal: Application for Listed Building Consent - Erection of covered canopy between the main building and rear outbuildings. Location: Co-op Food Store, High Street, Laxfield, Woodbridge Suffolk IP13 8DH

APPLICATION FOR PLANNING PERMISSION - DC/23/02322

Proposal: Full Planning Application - Erection of covered canopy between the main building and rear outbuildings. Location: Co-op Food Store, High Street, Laxfield, Woodbridge Suffolk IP13 8DH

6. Finance

- a. 23/06/03 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for May 2023 (previously circulated)
- b. 23/06/04 Review bank reconciliations for May 2023 (previously circulated)
- c. 23/06/05 Review performance v budget and monthly accounts for May 2023 (previously circulated)
- d. 23/06/06 To approve the clerk as the Responsible Financial Officer (RFO)
- e. 23/06/07 To note the insurance for the vintage vehicle has been reviewed and will be renewed in June 2023

7. Audit 2022 – 2023

- a. 23/06/08 To note that the external audit documentation has been submitted and the exercise of public rights documentation is available on the noticeboard and website. The Exercise of Public Rights (EPR) will run from Wednesday 7 June 2023 until Wednesday 19 July 2023 (clerk)

8. Neighbourhood Plan

- a. 23/06/09 Update on next steps for the Neighbourhood Plan (SI)

9. Community Land Trust Ltd

- a. 23/06/10 CLT update including land at Bickers Hill (DA)

10. Roads, Footpaths, Infrastructure, Green Areas

- a. 23/06/11 To note highways group update and footpath report (previously circulated) Discuss:
 - I. PROW actions (DA)
 - II. New cemetery footpath route (DA)
 - III. Cemetery hedge height (DA)
 - IV. Use of chemicals (DA)
 - V. SID pole position (DA)
 - VI. Discussion regarding permanent SID pole in the Vicarage Road as proposed by the Highways Group
- b. 23/06/12 To discuss planning issues regarding the building development on Bickers Hill (DM)
- c. 23/06/13 To discuss Mill Road development proposals (DA)
- d. 23/06/14 To discuss progress on missing QLS signs (DA)
- e. 23/06/15 To note 30 mph wheelie bin stickers have been received. Agree process for distribution
- f. 23/06/16 To note that the broken dog bin has been replaced at the bottom of the Churchyard
- g. 23/06/17 To note that a draft Biodiversity Action Plan (BAP) will be discussed at the next GSG meeting and brought to the July Parish Council meeting for discussion
- h. 23/06/18 To discuss ALS tree nursery (DA)
- i. 23/06/19 To agree purchase of new grass topper for the playing field (clerk)

11. Correspondence and other issues

- a. 23/06/20 Review of coronation event and learnings for future events (OH)
- b. 23/06/21 To discuss request for funding from ALS (details previously circulated)
- c. 23/06/22 To discuss resident's request for a memorial bench (details previously circulated)
- d. 23/06/23 To discuss scrap metal collection proposal (OH)
- e. 23/06/24 To discuss request for funding from the Art Club from the Snook Bequest fund (details previously circulated)
- f. 23/06/25 To note the initial feedback from some residents regarding the play street scheme idea and agree plan including consultation

12. Date of next meeting – Monday 10 July 2023

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council. **Karen Gregory (Parish Clerk), Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL**
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