



# PARISH COUNCIL MEETING

**Monday 9 January 2023 at 7 30 pm in the *Parish Room***

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

## **OPEN FORUM**

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

## **AGENDA**

### **1. Apologies and approval of absences**

### **2. Declarations of interest**

### **3. Approval of minutes**

- a. 23/01/01 Approval of minutes from Extraordinary meeting held on 26 October 2022
- b. 23/01/02 Approval of minutes from last Parish Council meeting held on 14 November 2022

### **4. Planning**

#### **a. To note the following decisions made by Mid Suffolk District Council:**

##### **DC/22/05329 PLANNING PERMISSION**

Proposal & Location of Development:

Application under S73 for Removal or Variation of a Condition following grant of Planning Permission DC/22/03410 for Erection of two storey rear extension (following demolition of existing). Town and Country Planning Act 1990 - To vary Condition Number 2 (Approved Plans & Documents) - Change of external wall finish from brickwork to horizontal composite boarding.

Rose Cottage, Stirrup Street, Laxfield, Woodbridge Suffolk IP13 8EQ

##### **DC/22/04349 DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990**

Proposal: Discharge of Conditions Application for DC/22/01029 - Conditions 3 (Details of Windows and Doors) 4 (Material Details) 5 (Flue Details) 6 (Internal Insulation Details) 7 (Flooring Details) 8 (Vent Details) 9 (Details of Repair Works) and 11 (Slate Details)

Location: Manor Farm, Badingham Road, Laxfield, Woodbridge Suffolk IP13 8JA

##### **DC/22/05781 NON MATERIAL AMENDMENT TOWN AND COUNTRY PLANNING ACT 1990**

Proposal: Application for a Non Material Amendment relating to DC/21/03330 - Infill front veranda.

Location: Elm Farm, Wells Corner, Framlingham Road, Laxfield Woodbridge Suffolk

##### **DC/22/06068 NON MATERIAL AMENDMENT TOWN AND COUNTRY PLANNING ACT 1990**

Proposal: Application for a Non-Material Amendment relating to DC/22/02882 - Additional roof window over dining area and Porch cladding replaced with red brickwork to match dwelling.

Location: 34 Mill Road, Laxfield, Woodbridge, Suffolk IP13 8EA

#### **b. To note the following comments submitted to Mid Suffolk District Council:**

**APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/22/05732**

Proposal: Application under S73a for Removal or Variation of a Condition following grant of Planning Permission DC/19/04998 dated 18/05/2020 (Erection of 11no dwellings including 3no affordable dwellings.) Town and Country Planning Act 1990 (as amended). To vary Condition Number(s): 3; 4; 5; 7; 10; 11; 14 and 16 In order amend wording to 'Within 3 months of the date of this decision, documentation relating to... shall be submitted and agreed in writing by the Local Planning Authority'. And removal of Condition 12 (Construction Method Statement) - as completed works already carried out in accordance with the CEMP submitted as part of Phase 1

Location: Phase 1 Land On West Side Of, Bickers Hill Road, Laxfield, Suffolk

Although not formally objecting to the application as the desired outcome was for the conditions to be met, the Parish Council wanted to strongly make the comment that the applicant had failed to comply with a number of very important conditions within the timescales of the original application including bio diversity, wildlife sensitivity and landscaping. If conditions of planning permission are imposed as they were in this case, then they should be achieved within the timescale set and should also be monitored to ensure they are completed within the specified timescales. There is a level of concern that every effort should be made that this should not become a pattern of behaviour with any current and future development work.

#### **APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) - DC/22/05917**

Proposal: Application under S73a for Removal or Variation of Conditions following Approval DC/21/03330 dated 27/08/2021- Erection of 1No single storey dwelling (following demolition of existing building Town and country Planning Act 1990 (as amended) - To vary Condition 2 (Approved Plans and Documents) to allow for small extensions to accommodate additional services plant (solar and ground source), and to provide additional living accommodation as per drawing 05L.

Location: Elm Farm, Wells Corner, Framlingham Road, Laxfield Woodbridge Suffolk

There were no objections to this application.

#### **APPLICATION FOR PLANNING PERMISSION - DC/22/05576**

Proposal: Householder Application - Erection of a garden shed.

Location: 4 Bickers Hill Road, Laxfield, Woodbridge, Suffolk IP13 8EZ

There were no objections to this application.

#### **APPLICATION FOR PLANNING PERMISSION - DC/22/05973**

Proposal: Householder Application - Erection of single storey side and rear extensions.

Location: Wayside, Mill Road, Laxfield, Woodbridge Suffolk IP13 8EA

Although Laxfield Parish Council is supportive of the extension in principle, the only objection it has is that the proposed flat roof on the extension does not “add positively to the street scene by adding visual quality of appropriate scale and local character. By sensitively designing the appearance of the extensions the proposal seeks to contribute positively to village whilst providing a more sustainable family home” as stated in the submitted planning statement.

#### **APPLICATION FOR PLANNING PERMISSION - DC/22/05463**

Proposal: Full PLanning Application - Conversion of and extension to Arcon building to form 1No dwelling, including replacement roof (amended scheme to DC/19/03856 approved under Class Q).

Location: The Timbers, Banyards Green, Laxfield, Woodbridge Suffolk IP13 8EU

There were no objections to this application.

#### **APPLICATION FOR PLANNING PERMISSION - DC/22/06090**

Proposal: Full Planning Application - Change of use of land from siting 4No holiday huts and ablutions block to siting 4No holiday huts and tractor shed (amended scheme to that approved under DC/20/00241).

Location: Quack And Shack, Badingham Road, Laxfield, Woodbridge Suffolk IP13 8JD

## **5. Finance**

- a. 23/01/03 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for November and December 2022 (previously circulated)

- b. 23/01/04 Review bank reconciliations for November and December 2022 (previously circulated)
- c. 23/01/05 Review performance v budget and monthly accounts for November and December 2022 (previously circulated)
- d. 23/01/06 CIL application update (SI)
- e. 23/01/07 To discuss and agree Finance committee's budget proposal for 2023 – 2024 (previously circulated)
- f. 23/01/08 To agree precept demand for 2023 – 2024 (previously circulated)
- g. 23/01/09 To note change in cost of dog and litter bin charges for 2023 – 2024
- h. 23/01/10 To agree cemetery fees for 2022 – 23 (see notes from Finance committee meeting)
- i. 23/01/11 To note that SALC will be retained as the internal auditor for Laxfield's Parish Council financial accounts 2022 – 2023
- j. 23/01/12 To note national salary award increase for clerk backdated to April 2022

## 6. Neighbourhood Plan

- a. 23/01/13 Update on next steps for the Neighbourhood Plan (SI)

## 7. Community Land Trust Ltd

- a. 23/01/14 CLT update including update regarding land at Bickers Hill (DA/DM)

## 8. Roads, Footpaths, Infrastructure, Green Areas

- a. 23/01/15 To note revised date of 29 January 2023 at 8 am for the pavilion development meeting
- b. 23/01/16 Update on Mill Road development (DA)
- c. 23/01/17 To discuss Greenest County Awards (details previously circulated)
- d. 23/01/18 To discuss parking event due to be held on Saturday 11 February 2023
- e. 23/01/19 Discuss the hornbeam seedling gift from the Parochial church council (SI)
- f. 23/01/20 Discuss quote for playground repairs (previously circulated)
- g. 23/01/21 Green Spaces Group update including footpath report and tree update (previously circulated)
- h. 23/01/22 To discuss gritting issues
- i. 23/01/23 To discuss another parish litter pick (SC)
- j. 23/01/24 To note that the tank pond legal work had been followed up again and there was still no progress as other, unrelated matters, had to be agreed before this could proceed
- k. 23/01/25 Update on highways issues raised at the November meeting

## 9. Correspondence and other issues

- a. 23/01/26 Second defibrillator update (clerk)
- b. 23/01/27 Update on Heveningham Hall Country Fair Trust application for funding for defibrillator
- c. 23/01/28 To discuss the disposal of the remaining jubilee mugs
- d. 23/01/29 To note thanks for the Parish Council support for the Foodbank fundraising event
- e. 23/01/30 To note thanks from the Royal British Legion for the funding of the wreath
- f. 23/01/31 To discuss attendance at mid Suffolk town and parish liaison meeting – 7/2/23 (clerk)
- g. 23/01/32 To discuss Laxfield Primary School request for £250 funding (SC)
- h. 23/01/33 To discuss The Low House request for £1500 funding towards LitFest (SC)
- i. 23/01/34 To discuss plans for the coronation (All)
- j. 23/01/35 To agree review of policies and procedures (clerk)
- k. 23/01/36 As a result of the date confirmed for the King's coronation, agree new date for the Annual Parish Meeting (clerk)

## 10. Date of next meeting

**Monday 13 February 2023 at 7 30 pm in the Parish Room.**

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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