



PARISH COUNCIL MEETING

Monday 13 February 2023 at 7 30 pm in the *Parish Room*

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 23/02/01 Approval of minutes from Parish Council meeting held on 9 January 2023

4. Planning

- a. **To note the following decisions made by Mid Suffolk District Council:**

PLANNING PERMISSION DC/22/05973

Proposal & Location of Development: Householder Application - Erection of single storey side and rear extensions. Wayside, Mill Road, Laxfield, Woodbridge Suffolk IP13 8EA

DC/22/06239 NOTICE OF INTENT TO CUT DOWN, TOP, LOP OR UPROOT TREES IN A CONSERVATION AREA IN RESPECT OF WHICH NO TREE PRESERVATION ORDER IS IN FORCE

Proposal & Location of Development: Notification of Works to Trees in a Conservation Area - Pollard 1No. Ash (T1) to 9m. Re- pollard 1No. Ash (T2) to 4m. Ash Barn, High Street, Laxfield, Woodbridge Suffolk IP13 8DX

PLANNING PERMISSION DC/22/05576

Proposal & Location of Development: Householder Application - Erection of a garden shed. 4 Bickers Hill Road, Laxfield, Woodbridge, Suffolk IP13 8EZ

PLANNING PERMISSION DC/22/05917

Proposal & Location of Development: Application under S73a for Removal or Variation of Conditions following Approval DC/21/03330 dated 27/08/2021- Erection of 1No single storey dwelling(following demolition of existing building Town and country Planning Act 1990 (as amended) - To vary Condition 2 (Approved Plans and Documents) to allow for small extensions to accommodate additional services plant (solar and ground source), and to provide additional living accommodation as per drawing 05L. Elm Farm, Wells Corner, Framlingham Road, Laxfield Woodbridge Suffolk IP13 8EG

REFUSAL OF PLANNING PERMISSION DC/22/05463

Proposal & Location of Development: Full Planning Application - Conversion of and extension to Arcon building to form 1No dwelling, including replacement roof (amended scheme to DC/19/03856 approved under Class Q). The Timbers, Banyards Green, Laxfield, Woodbridge Suffolk IP13 8EU

PLANNING PERMISSION DC/22/04908

Proposal & Location of Development: Full Planning Application - Erection of 3no. self contained holiday lodges. Land South West Of, Station Road, Laxfield, Suffolk

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990 DC/22/06291

Proposal: Discharge of Conditions Application for DC/19/02312- Condition 5 (Archaeological Works)
Location: Land On The South Side Of, Framlingham Road, Laxfield, Suffolk

b. To note the following comments submitted to Mid Suffolk District Council:

APPLICATION FOR PLANNING PERMISSION - DC/22/06138

Proposal: Full Planning Application - Change of use and conversion of agricultural building to 1no. dwellinghouse (retention of)

Location: Arcadia Barn, Framlingham Road, Laxfield, Woodbridge IP13 8HD

There were no objections to this application.

APPLICATION FOR PLANNING PERMISSION - DC/22/06161

Proposal: Householder Application - Erection of single story side extension

Location: Meadow Barn, Gorams Mill Lane, Laxfield, Woodbridge Suffolk IP13 8DN

There were no objections to this application.

5. Finance

- a. 23/02/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for January 2023 (previously circulated)
- b. 23/02/03 Review bank reconciliations for January 2023 (previously circulated)
- c. 23/02/04 Review performance v budget and monthly accounts for January 2023 (previously circulated)
- d. 23/02/05 CIL application update (SI)
- e. 23/02/06 To confirm that the precept demand has been submitted and accepted
- f. 23/02/07 To note annual CIL report summary (previously circulated)

6. Neighbourhood Plan

- a. 23/02/08 Update on next steps for the Neighbourhood Plan (SI)

7. Community Land Trust Ltd

- a. 23/02/09 CLT update including land at Bickers Hill (DA/DM)

8. Roads, Footpaths, Infrastructure, Green Areas

- a. 23/02/10 Pavilion development meeting update
- b. 23/02/11 To discuss resident request to plant a memorial tree for their son on the playing field with the other trees (clerk)
- c. 23/02/12 To review Laxfield community streets event held on Saturday 11 February 2023
- d. 23/02/13 To discuss proposal for bench for Mill Road/Dennington Road junction (DA)
- e. 23/02/14 To note a resident's comment about the state of the road by the school at the Framlingham Road building site and also to note that this has already been reported and action will be taken to rectify
- f. 23/02/15 To discuss a resident's comment about the muddy state of the footpath making walking very difficult from the Felgate development to the side of Sunnyside Farm's land
- g. 23/02/16 To note highways group update (previously circulated)

9. Village Hall

- a. 23/02/17 To discuss request for funding for the hire of the village hall and parish magazine insert for CEO street event in February
- b. 23/02/18 As trustee, PC to consider the proposal to upgrade the facilities and storage arrangements in the hall's kitchen and approve costs if in agreement (details previously circulated)
- c. 23/02/19 As trustee, PC to discuss the discount on hall hire fees for local charities. The discount is currently 25% for village charities (e.g Museum and Pre-school). PC to discuss and agree whether this remains appropriate or if it should be revised upwards or downwards

10. Correspondence and other issues

- a. 23/02/20 Second defibrillator update (clerk)
- b. 23/02/21 To discuss Rix rebate applications and allocate monies
- c. 23/02/22 To discuss the Royal Oak request for £1500 funding for Laxitude festival 2023 (clerk)
- d. 23/02/23 To review plans for the coronation (All)
- e. 23/02/24 To agree policies and procedures (clerk)
- f. 23/02/25 May 2023 elections update (clerk)
- g. 23/02/26 To note street name and numbering policy (previously circulated)
- h. 23/02/27 To discuss request from All Saints and the Baptist churches to fund a welcome newsletter for new Laxfield residents (SI)
- i. 23/02/28 To note key points from MSDC Town and Parish Liaison meeting (DA)

Date of next meeting

Monday 13 March 2023 at 7 30 pm in the Parish Room.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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