



PARISH COUNCIL MEETING

Monday 10 October 2022 at 7 30 pm in the *Parish Room*

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 22/10/01 Approval of minutes from last Parish Council meeting held on 12 September 2022

4. Membership

- a. 22/10/02 Recruitment of co-opted Parish Councillors – applications received and recruitment process

5. Planning

- a. **To note the following decisions made by Mid Suffolk District Council:**

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990 DC/22/04351

Proposal: Discharge of Conditions Application for DC/21/06165 Conditions 6 (Refuse Bins and Collection Areas) and 8 (Provision of EV Charging)

Location: Manor Farm, Badingham Road, Laxfield, Woodbridge Suffolk IP13 8JA

LISTED BUILDING CONSENT DC/22/03509

Proposal & Location of Development: Application for Listed Building Consent - External repairs to brickwork, gutters, windows and bargeboards, application of lime render within annex building and redecoration of external metal and timber to match existing, as outlined in design and access statement

Co-op Food Store, High Street, Laxfield, Woodbridge Suffolk IP13 8DH

NOTICE OF INTENT TO CUT DOWN, TOP, LOP OR UPROOT TREES IN A CONSERVATION AREA IN RESPECT OF WHICH NO TREE PRESERVATION ORDER IS IN FORCE DC/22/04291

Application for works to trees in a Conservation Area - Fell 1no Bird Cherry (T3) and 2no Horse Chestnut (T12 and T13) and replant space, repollard 2no Limes (T9 and T17) back to previous points, reduce height and lateral spread of 1no Lime (T5) by 3m, 1no Horse Chestnut (T15) by 3-3.5m, reducing overextended north by 4m, and 1no Horse Chestnut (T16) by 2.5-3m to previous pruning points, and remove deadwood from 1no Horse Chestnut (T11)

All Saints Church, Church Walk, Laxfield, Suffolk

- b. **To note the following comments submitted to Mid Suffolk District Council:**

APPLICATION FOR PLANNING PERMISSION - DC/22/03993

Proposal: Planning Application - Demolition of existing barn and replace with 1No. new dwelling as alternative scheme to approved DC/22/00494. Location: Barn At Little Meadows Farm, Banyards Green, Laxfield, IP13 8EU. Reason(s) for re-consultation: Amended plan received 15.09.22

6. Finance

- a. 22/10/03 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for September 2022 (previously circulated)
- b. 22/10/04 Review bank reconciliations for September 2022 (previously circulated)
- c. 22/10/05 Review performance v budget and monthly accounts for September 2022 (previously circulated)
- d. 22/10/06 CIL application update (SI)
- e. 22/10/07 To note that the external audit has been successfully completed, the exercise of public rights and associated documentation has been posted on the website and the noticeboard
- f. 22/10/08 To note that the Parish Council insurance has been renewed at an increased cost (document explaining reasons for this previously circulated)

7. Neighbourhood Plan

- a. 22/10/09 Update on next steps for the Neighbourhood Plan (SI)

8. Community Land Trust Ltd

- a. 22/10/10 CLT update including Bickers Hill land update (DA)

9. Roads, Footpaths, Infrastructure, Green Areas

- a. 22/10/11 Highways issues update (DA/DM) including:
 - I. Rental payment to Low House for flood kit storage (SC)
 - II. Date for promotional event with SCC for flood mitigation kit installation (clerk)
 - III. Mill Road development and repairs update including details of MSDC offer to part fund the project (DA)
 - IV. To note thanks from resident for the manhole covers being repaired
- b. 22/10/12 Discuss offer from Rik Fox to become Laxfield's tree warden
- c. 22/10/13 To note the footpath report for September 2022 (previously circulated)
- d. 22/10/14 Discuss quotes for work to be carried out on diseased and damaged trees in the Churchyard (quotes previously circulated)
- e. 22/10/15 Discuss quote for work to be carried out on overhanging trees in the old cemetery (clerk)
- f. 22/10/16 Discuss costs to survey trees outside the Baptist Church (clerk)
- g. 22/10/17 Discussion regarding parking in the parish (SI)
- h. 22/10/18 To note the BMSDC tree canopy survey (information previously circulated)
- i. 22/10/19 To note that an application to provide hedging for the Station Road allotments and for an English Oak tree has been successful as part of the BMSDC Trees, Hedgerows and Wildflower Scheme 2022

10. Correspondence and other issues

- a. 22/10/20 Second defibrillator update (SI/clerk)
- b. 22/10/21 Confirmation of Parish Council meeting dates for 2023 (document previously circulated)
- c. 22/10/22 To note thanks to Eddie Baker and the team for organising the removal of the Platinum jubilee bunting
- d. 22/10/23 To discuss Laxfield community market's request for a member of the Parish Council to be listed as a member which is a requirement for their CIO registration
- e. 22/10/24 To note the increase of the Town and Parish Council Election costs 2023 (clerk)

11. Date of next meeting

Monday 14 November 2022 at 7 30 pm in the Parish Room.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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