



PARISH COUNCIL MEETING

Monday 10 January 2022 at 7 30 pm via zoom (unless otherwise informed)

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interests

3. Approval of minutes

- a. 22/01/01 Approval of minutes from last full Parish Council meeting held on 8 November 2021

4. Planning

- a. **To note the following decisions made by Mid Suffolk District Council:**

DC/21/04979 PLANNING PERMISSION

Proposal & Location of Development: Householder Application - Erection of single-storey rear extension and replacement windows to front elevation. Quinton House, Gorams Mill Lane, Laxfield, Suffolk IP13 8DN

DC/21/05616 Discharge of Conditions Application for DC/21/03051 - Condition 3 (Details of Electric Vehicle Charging) and Condition 5 (Biodiversity Enhancement Strategy). Location: Corner Farm, Banyards Green, Laxfield, Suffolk IP13 8ES

DC/21/00393 PLANNING PERMISSION

Proposal & Location of Development: Full Planning Application - Erection of 1No replacement dwelling (following part demolition of existing) (re-submission of DC/20/02273). Boundary Lodge Farm, Cratfield Lane, Laxfield, Woodbridge Suffolk IP19 0DE

DC/21/05922 PERMISSION

Proposal & Location of Development: Application for works to trees in a Conservation Area: Pollarding of 1no Indian Bean tree in rear garden, 1no Apple Tree in rear garden, and 1no Apple Tree in front garden 5 Guildhall Cottages, High Street, Laxfield, Suffolk IP13 8DU

- b. **To note the following comments submitted to Mid Suffolk District Council:**

APPLICATION FOR PLANNING PERMISSION - DC/21/06165

Proposal: Planning Application. Change of use and conversion of existing annexe and outbuildings into 3no holiday lets with associated covered car parking.

Location: Manor Farm, Badingham Road, Laxfield, IP13 8JA

There were no objections to this application.

However, it was agreed that a comment should be made to reference the comments made by AECOM in their report prepared as part of the neighbourhood plan, that an area very near the site of this application was not considered suitable for development because of poor access (other than by car) to the centre of the village.

c. APPLICATION FOR LISTED BUILDING CONSENT - DC/21/06415

Proposal: Application for Listed Building Consent - Replacement of 11No windows.

Location: Rookery Farm, Badingham Road, Laxfield, Suffolk IP13 8JA

There were no objections to this application.

d. APPLICATION FOR PLANNING PERMISSION - DC/21/06384

Proposal: Planning Application. Demolition of existing agricultural buildings and erection of 2no residential units as alternative to original prior approval consent - DC/20/02781

Location: Land At The Packhouse, Badingham Road, Laxfield, Suffolk

There were no objections to this application.

e. To discuss the following as requested by Mid Suffolk District Council:

SN/21/00638/SN Proposal : New Development at Land On The South Side Of Framlingham Road Laxfield Suffolk – suggestions of 6 new road name(s) for the above development. The developer has not proposed any road names.

5. Finance

- a. 22/01/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for November and December 2021 (previously circulated)
- b. 22/01/03 Review bank reconciliations for November and December 2021 (previously circulated)
- c. 22/01/04 Review performance v budget for November and December 2021 (previously circulated)
- d. 22/01/05 To discuss and agree Finance committee's budget proposal for 2022 – 2023 (previously circulated)
- e. 22/01/06 To agree precept demand for 2022 – 2023 (previously circulated)
- f. 22/01/07 To note no change in cost of dog and litter bin charges for 2022 - 2023
- g. 22/01/08 To note that SALC will be retained as the internal auditor for Laxfield's Parish Council financial accounts 2021 – 2022
- h. 22/01/09 To agree cemetery fees for 2022 – 23 (see notes from Finance committee meeting)

6. Neighbourhood Plan

- a. 22/01/10 Neighbourhood Plan update (SI/clerk)
- b. 22/01/11 To note that no monies had been spent on the NPG budget during November and December 2021

7. Community Land Trust Ltd

- a. 22/01/12 CLT update (DA/DM)

8. Roads, Footpaths, Infrastructure, Green Areas

- a. 22/01/13 Discuss Highways issues (report previously circulated)
- b. 22/01/14 Confirmation of appointment of Rob Sutton, footpath warden for the Parish. To discuss initial report received (previously circulated)
- c. 22/01/15 Gorams Mill Lane flood mitigation project update (SI/DA)
- d. 22/01/16 Mill Road project update (DA)
- e. 22/01/17 Update from the Clerk regarding purchase of no waiting cones
- f. 22/01/18 Green spaces working group update (SI/clerk)
- g. 22/01/19 Update on Guildhall wall damage (Clerk)
- h. 22/01/20 Update on two 'no parking' standing signs for outside primary school
- i. 22/01/21 Consider reimbursement of payment for overhanging trees from the Churchyard to the Royal Oak (Clerk)

9. Village Hall

- a. 22/01/22 First aid training update (Clerk)
- b. 22/01/23 To agree new village hall trustees (Clerk)
- c. 22/01/24 To agree village hall policies and procedures as previously circulated (Clerk)

10. Correspondence and other issues

- a. 22/01/25 Update on plans to celebrate the Queen's Platinum Jubilee 2022 including lighting of Beacons on 2 June (SC)
- b. 22/01/26 To discuss resident's request for funding to enable a board games club for young people to be set up (information previously circulated)
- c. 22/01/27 Pre-school application for funding for potential forest school
- d. 22/01/28 Local Council Award update (Clerk)
- e. 22/01/29 Grant request from Fressingfield Scout Group (Clerk)
- f. 22/01/30 To agree the amount to fund Royal Oak's request for financial support to assist with the Laxitude Festival September 2022
- g. 22/01/31 To agree the annual review of Laxfield Parish Council's policies and procedures (Clerk)

11. Date of next meeting

- a. Monday 14 February 2022 at 7 30 pm in the village hall.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

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