



# PARISH COUNCIL MEETING

## EXTRAORDINARY PARISH COUNCIL MEETING

Wednesday 27 April 2022

In the VILLAGE HALL at 7 15 pm

Councillors are duly summoned to attend the statutory meeting of the council to transact the business detailed below.

*Sue Innes*

Sue Innes, Chair of Laxfield Parish Council

### OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman, before the start of the meeting.

### AGENDA

1. **Apologies and approval of absences**
2. **Declarations of interest**
3. **Approval of minutes**
  - a. 22/04/01 Approval of minutes from last full Parish Council meeting held on 14 March 2022
4. **Finance**
  - a. 22/04/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for March 2022 (previously circulated)
  - b. 22/04/03 Review bank reconciliations for March 2022 and end of year (previously circulated)
  - c. 22/04/04 Review performance v budget and monthly accounts for March 2022 and final end of year accounts (previously circulated)
  - d. 22/04/05 To note CIL report 2021 – 2022 (previously circulated)
5. **Audit 2021**
  - a. 22/04/05 Review and approve AGAR in readiness for the submission of the internal audit documentation (Clerk – information previously circulated)

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

**Karen Gregory (Parish Clerk), Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL**

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