

# **LAXFIELD PARISH COUNCIL MEETING (ANNUAL)**

**Monday 24 May 2021 at 6 pm in the Village Hall**

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

## **OPEN FORUM**

- Due to these unprecedented circumstances and the meeting being held remotely, the public are invited to submit any item they wish to raise during the Open Forum prior to the meeting directly with the Parish Clerk. This should be done through email or telephone (contact details at the end of the agenda). If any member of the public would like to remotely join the meeting please let the Clerk know so that arrangements can be made
- Consultation with residents regarding Laxfield's participation in the Quiet Lanes Suffolk initiative
- To receive reports from district and county councillors.

## **AGENDA**

1. **Election of parish council chair**
2. **Election of parish council vice-chair**
3. **Election of committees and representatives**
  - a. Planning & amenities committee (7 members)
  - b. Grounds committee (7 members)
  - c. Finance & general purposes committee (7 members)
  - d. Representatives
    - i. Village Hall Council (3)
    - ii. Smith & Ward charity (1)
    - iii. Relief in Need charity (2)
    - iv. Laxfield & District Museum (2)
    - v. SALC & County Area Committees (2)
4. **Apologies and approval of absences**
5. **Declaration of interest**
6. **Approval of minutes**
  - a. 21/05/01 Approval of minutes from last full Parish Council meeting held on 12 April 2021
  - b. 21/05/02 Approval of minutes from Extraordinary Meeting held on 14 April 2021
7. **Planning**
  - a. **To note the following comments agreed at Planning Committee meetings and Extraordinary meetings submitted to Mid Suffolk District Council:**

### **APPLICATION FOR PLANNING PERMISSION - DC/21/01842**

**Proposal:** Full Planning Application - Change of Use of land and siting 6No holiday lets, sauna pod and maintenance storage building (retention of)

**Location:** Holiday Let Site, Chestnut Tree Farm, Station Road, Laxfield Woodbridge Suffolk

*There were no objections to this application. See full comments in the draft minutes of the Extraordinary Meeting of 14 April 2021 and the MSDC planning portal.*

#### **APPLICATION FOR RESERVED MATTERS - DC/21/01133**

**Proposal:** Application for approval of Reserved Matters following Outline Planning Permission DC/20/02523 dated 28/10/2020. Appearance, Scale, Layout and Landscaping for erection of 8no. Dwellings. Discharge of Conditions 2 (Approval of Reserved Matters), 4 (Agreement of Materials), 6 (Provision of Footways), 7 (Details of Access), 8 (Carriage Way Improvements), 9 (Detail of Parking), 10 (Refuse and Recycling Bin Provision), 11 (Construction Management Plan), 13 (Biodiversity Enhancement Strategy) and 14 (Wildlife Sensitive Lighting Design Scheme).

**Location:** Land East Of, Bickers Hill Road, Laxfield, Woodbridge Suffolk IP13 8EZ

*There were no objections to this application. See full comments in the draft minutes of the Extraordinary Meeting of 14 April 2021 and the MSDC planning portal.*

#### **DC/21/02487 APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA**

**Proposal:** Notification for Works to trees in a Conservation Area - Removal of 1no Walnut Location: The Rookery Market Street, Laxfield, Suffolk IP13 8DR

*Laxfield Parish Council objected to this application. See full comments in the minutes of the Planning Committee meeting and the MSDC planning portal.*

#### **DC/21/02179 APPLICATION FOR PLANNING PERMISSION**

**Proposal:** Householder Planning Application - Erection of cold room (following demolition of existing shed)

**Location:** Kings Head Inn, Gorams Mill Lane, Laxfield, Suffolk IP13 8DW

#### **DC/21/02179 APPLICATION FOR PLANNING PERMISSION (considered with application above)**

**Proposal:** Full Planning Application - Erection of cold room (following demolition of existing shed)

**Location:** Kings Head Inn, Gorams Mill Lane, Laxfield, Suffolk IP13 8DW

*Laxfield Parish Council objected to this application. See full comments in the minutes of the Planning Committee meeting and the MSDC planning portal.*

#### **DC/21/02638 APPLICATION FOR PLANNING PERMISSION**

**Proposal:** Householder Planning Application - Erection of a two storey side extension, single storey rear extension and front porch

**Location:** 45 Framlingham Road, Laxfield, Suffolk, IP13 8HD

*There were no objections to this application. See full comments in the minutes of the Planning Committee meeting and the MSDC planning portal.*

#### **b. To note the following decisions made by Mid Suffolk District Council:**

##### **DC/19/00156 /NON MATERIAL AMENDMENT, TOWN AND COUNTRY PLANNING ACT 1990**

**Proposal:** Application for Non Material Amendment relating to DC/19/00156 - Revised External Materials.

**Location:** Land To The East Of, Mill Road, Laxfield, Suffolk

It was confirmed that amendments to the above proposal have been determined to be approved (full list on planning portal)

#### **DC/21/01047 PLANNING PERMISSION GRANTED**

**Proposal:** Application under Section 73 of The Town and Country Planning Act relating to DC/17/04375 for the variation of condition 2 (Approved Plans and Documents) to enable changes to be made to plot 12 to allow layout and design to be altered.

**Location of Development:** Land Adj Mill Road, Laxfield

#### **c. To discuss the following as requested by Mid Suffolk District Council:**

**Proposal :** Agree and propose two road names for the New Development at Phase 2 Land To The East Of Mill Road, Laxfield, Suffolk

#### **8. Finance**

- a. 21/05/03 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for April 2021 (previously circulated)
- b. 21/05/04 Review bank reconciliations for April (previously circulated)

- c. 21/05/05 Review performance v budget for April (previously circulated)

#### **9. Audit 2021**

- a. 21/05/06 To note that the internal audit is currently being carried out and the results will be issued when received.

#### **10. Playing Field/Children's Play Area**

- a. 21/05/07 Pavilion Development working group update (SI)

#### **11. Neighbourhood Plan**

- a. 21/05/08 Neighbourhood Plan update (SI)
- b. 21/05/09 To note that no monies had been spent on the NPG budget during April

#### **12. Community Land Trust Ltd**

- a. 21/05/10 CLT update (DA)

#### **13. Roads, Footpaths, Infrastructure, Green Areas**

- a. 21/05/11 Update on the results of the Churchyard and cemetery tree surveys following meeting with Red Stag Training (SI)
- b. 21/05/12 Update on the meeting with the developer of the Mill Road development (SI)
- c. 21/05/13 Update on Tank Pond project (SI)
- d. 21/05/14 To note updated highways group summary of issues (previously circulated)
- e. 21/05/15 Laxfield Quiet Lanes update (DA/DM)
- f. 21/05/16 Community litter pick (KG)

#### **14. Correspondence**

- a. 21/05/17 To note that current directives from government indicate that all meetings will have to take place in person ONLY from 17 May 2021 and any change to this decision will be communicated directly with the Parish (Clerk) and disseminated to all
- b. 21/05/18 To note the start date (21 June 2021) of the Examination Hearing of the Babergh and Mid Suffolk Joint Local Plan
- c. 21/05/19 To note letter of thanks from SARS for the recent donation

#### **15. Date of next meeting**

- a. ***Monday 14 June 2021 at 7 30 pm in the village hall.***

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

**Karen Gregory (Parish Clerk), Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL**

**Tel: 01728 638061 (Home); Email: [laxfieldparishclerk@gmail.com](mailto:laxfieldparishclerk@gmail.com)**

**[www.laxfield.online](http://www.laxfield.online)**