

LAXFIELD PARISH COUNCIL MEETING
Monday 11 January 2021 at 7 30 pm (remotely through Zoom)

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

OPEN FORUM

- Due to these unprecedented circumstances and the meeting being held remotely, the public are invited to submit any item they wish to raise during the Open Forum prior to the meeting directly with the Parish Clerk. This should be done through email or telephone (contact details at the end of the agenda). If any member of the public would like to remotely join the meeting please let the Clerk know so that arrangements can be made
- To receive reports from district and county councillors.

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Parish Council membership

- a. 21/01/01 To note the resignation of Cllr Martin Gleave and note thanks for his time as a Laxfield Parish Councillor
- b. 21/01/02 To discuss the required process for the recruitment of new Parish Councillors to Laxfield Parish Council, agree timescales and gauge interest (Clerk)

4. Approval of minutes

- a. 21/01/03 Approval of minutes from last full Parish Council meeting held on 9 November 2020

5. Planning

- a. **To note the following comments agreed at Planning Committee meetings and submitted to Mid Suffolk District Council:**

DC/20/04570 APPLICATION FOR PLANNING PERMISSION

Proposal: Planning Application. Change of use and conversion of 2no farm buildings to provide 1no dwelling and associated B1 business unit

Location: Havensfield Farm, Fressingfield Road, Stradbroke, Eye Suffolk IP13 8EN

There were no objections to this application.

DC/20/04760 APPLICATION FOR PLANNING PERMISSION

Proposal: Planning Application. Change of use of land from agricultural to domestic (garden extensions and provision of landscaping). Erection of shed, greenhouse and rainwater storage vessel.

Location: Land East Of Bickers Hill Road, Laxfield, Woodbridge, Suffolk IP13 8EZ

There were no objections to this application.

DC/20/04653 APPLICATION FOR PLANNING PERMISSION

Proposal: Householder application - Erection of single storey rear extension (following demolition of existing lean-to extension). Replacement of all existing windows. Erection of bike store. New vehicular access/parking.

Location: Clover Cottage, Market Street, Laxfield, Woodbridge Suffolk IP13 8DS

Reason(s) for re-consultation: Revised plans and planning statement received 03.11.20

It was acknowledged that the land boundary has now been defined but it was agreed that the objection to the planning application remained on the following grounds:

- *The site is within the conservation area and some of the proposed changes constitute a material change in a conservation area*

- *Some of the materials proposed would appear to be inappropriate for a conservation area (for example, PVCu windows and gutters)*

DC/20/04944 APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S)

Proposal: Application under Section 73A of The Town and Country Planning Act for DC/18/04145 for the variation of condition 5 (Timetable for removal of log cabin occupied by applicant)

Location: The Willows, Vicarage Road, Laxfield, IP13 8DT

It was agreed that there were no objections to this application as long as a time limit was placed on the removal of the log cabin.

DC/20/05037 APPLICATION FOR PLANNING PERMISSION

Proposal: Householder Application - Erection of front and side extension, erection of rear extension and installation of cladding (following demolition of single storey side and rear extensions)

Location: The Brambles, The Street, Laxfield, Woodbridge Suffolk IP13 8DZ

It was agreed that there were no objections to the extension at the rear of the property. It was agreed to object to the garage extension proposal at the front of the property as it extends in front of the building line.

DC/20/05665 APPLICATION FOR PLANNING PERMISSION

Proposal: Erection of 1no dwelling (following demolition of barn, alternative scheme approved DC/19/05712)

Location: Barn at Little Meadows Farm, Banyards Green, Laxfield IP13 8EU

To note comments agreed at Planning meeting, 6 January 2021

DC/20/05844 APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA

Proposal: Application for Works to tree/s in a Conservation Area - Crown lift 1No Yew Tree, removing 3-4 of the tree's lowest lateral branches, and 2No Cypress trees to be reduced in height by approx 1m.

Location: Lilac Cottage, The Street, Laxfield, Woodbridge Suffolk IP13 8DZ

To note comments agreed at Planning meeting, 6 January 2021

b. To note the following decisions made by Mid Suffolk District Council:

DC/20/02781 PRIOR APPROVAL - AGRICULTURAL TO DWELLING

Notification under Schedule 2 Part 3 Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015

Proposal: Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to 3no Dwellinghouses (Class C3), and for building operations reasonably necessary for the conversion. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended)-Schedule 2, Part 3, Class Q.

Location: Buildings At The Packhouse, Badingham Road, Laxfield, Suffolk IP13 8JA

DC/20/02523 PRIOR APPROVAL – AGRICULTURAL TO DWELLING

Notification under Schedule 2 Part 3 Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015

Proposal: Application to determine if prior approval is required for a proposed: Change of Use of Agricultural Building to 1no Dwellinghouse (Class C3), and for building operations reasonably necessary for the conversion. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q

Location: Elm Farm, Dennington Road, Laxfield, Woodbridge Suffolk IP13 8EG

DC/20/04339 PERMISSION GRANTED

Proposal: Application for works to trees protected by Tree Preservation Order TPO42 G1 and in Conservation Area - Reduce crown volume by up to 30%, raise canopies and remove deadwood, removing epicormic growth at the base of all trees to 5 No Lime Trees and 2No Horse Chestnut Trees to improve light and lessen risk of damage to nearby properties.

Location: Maltings Cottage, The Street, Laxfield, Woodbridge Suffolk IP13 8DZ

DC/20/04641 PLANNING PERMISSION

Proposal: Erection of single storey rear extension (following demolition of attached outbuilding).

Location: 41 Mill Road, Laxfield, Woodbridge, Suffolk IP13 8EA

DC/20/04724 PRIOR APPROVAL - AGRICULTURAL TO DWELLING

Notification under Schedule 2 Part 3 Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015

Proposal: An application to determine if prior approval is required for a proposed: Change of Use of Agricultural Buildings to Dwellinghouses (Class C3), and for building operations reasonably necessary for the conversion. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q - Conversion to form 5No dwellings.

Location: Corner Farm, Banyards Green, Laxfield, Woodbridge Suffolk IP13 8ES

DC/20/04944 PLANNING PERMISSION

Proposal: Application under Section 73A of The Town and Country Planning Act for DC/18/04145 for the variation of condition 5 (Timetable for removal of log cabin occupied by applicant)

Location: The Willows, Vicarage Road, Laxfield, IP13 8DT

DC/20/04653 PLANNING PERMISSION

Proposal: Householder application - Erection of single storey rear extension (following demolition of existing lean-to extension). Replacement of all existing windows. Erection of bike store.

Location: Clover Cottage, Market Street, Laxfield, Woodbridge Suffolk IP13 8DS

6. Finance

- a. 21/01/04 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for November and December (previously circulated)
- b. 21/01/05 Review bank reconciliations for November and December (previously circulated)
- c. 21/01/06 Review perf v budget for November and December accounts (previously circulated)
- d. 21/01/07 Agree budget and precept for financial year 2021 – 2022 (information previously circulated)

7. Audit

- a. 21/01/08 To note that the external audit had been completed and the notice of completion of audit had been posted on the website and noticeboard (Clerk)

8. Playing Field/Children's Play Area

- a. 21/01/09 Sports Pavilion proposal update (SI)

9. Neighbourhood Plan

- a. 21/01/10 Neighbourhood Plan update (SI)
- b. 21/01/11 NPG budget update (Clerk)
- c. 21/01/12 To note end of Grant report had been completed and receipt acknowledged by Groundwork UK (Clerk)

10. Community Land Trust Ltd

- a. 21/01/13 CLT update (DA)

11. Roads, Footpaths, Infrastructure, Green Areas

- a. 21/01/14 Update on the results of the Churchyard and cemetery tree surveys (Clerk)
- b. 21/01/15 Update on Tree Council Grant application and to note further potential funding source through Sicon Foundation (GS)
- c. 21/01/16 Update on the Laxfield PIIP working group (SI)
- d. 21/01/17 Update on Tank Pond project (SI)
- e. 21/01/18 Update on Highways group meeting including Quiet Lanes project (DA/DM – summary previously circulated)
- f. 21/01/19 EV charger application update (Clerk)

12. Correspondence

- a. 21/01/20 To discuss the change of colour of Guildhall building barge boards (GO)
- b. 21/01/21 To note D Poulter's email regarding the Planning for the Future white paper (previously distributed)
- c. 21/01/22 To note the thanks received from a resident regarding the Parish Council's purchase of lights for trees during the Christmas period
- d. 21/01/23 To note correspondence received regarding the 2021 census (Clerk)

13. Policies and Procedures

- a. 21/01/24 To note advance warning of review of the Parish Council's policies and procedures at the March meeting as part of the Council's internal controls to ensure it conducts its business in accordance with the law and proper standards, that public money is safeguarded and properly accounted for and is used economically, efficiently and effectively (Clerk)

14. Date of next meeting

- a. Monday 8 February 2021 at 7 30 pm. Location TBD

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

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