

**LAXFIELD PARISH COUNCIL MEETING**  
**Monday 12 April 2021 at 7 00 pm (remotely through Zoom)**

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

**OPEN FORUM**

- Due to these unprecedented circumstances and the meeting being held remotely, the public are invited to submit any item they wish to raise during the Open Forum prior to the meeting directly with the Parish Clerk. This should be done through email or telephone (contact details at the end of the agenda). If any member of the public would like to remotely join the meeting please let the Clerk know so that arrangements can be made
- Consultation with residents regarding Laxfield's participation in the Quiet Lanes Suffolk initiative
- To receive reports from district and county councillors.

**AGENDA**

**1. Apologies and approval of absences**

**2. Declarations of interest**

**3. Approval of minutes**

- a. 21/04/01 Approval of minutes from last full Parish Council meeting held on 8 March 2021
- b. 21/04/02 Approval of minutes from Extraordinary Parish Council meeting held on 24 March 2021

**4. Planning**

- a. **To note the following comments agreed at Planning Committee meetings and submitted to Mid Suffolk District Council:**

**DC/21/01047 APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) -**

Proposal: (Change of site address) Application under Section 73 of The Town and Country Planning relating to 3079/15 for the variation of condition 2 (Approved Plans and Documents) to enable the bungalow layout to be increased and altered.

Location: 12 Cullingford Close, (Land Adj Mill Road), Laxfield, Suffolk

*There were no objections to this application.*

**DC/20/05953 PLANNING APPLICATION**

Proposal: Erection of 3no new dwellings

Location: Land At Pump Lane, Laxfield, Suffolk

*It was agreed to object to this planning application and the full comments are available on the MSDC website and within the planning committee meeting minutes on the Parish Council website ([www.laxfield.online](http://www.laxfield.online))*

- b. **To note the following decisions made by Mid Suffolk District Council:**

**DC/21/00327 PLANNING PERMISSION GRANTED**

Proposal: Householder Planning Application - Erection of front and side extension, erection of rear extension and application of cladding (following demolition of single storey side and rear extensions) (re-submission of DC/20/05037)

Location: The Brambles, The Street, Laxfield, Woodbridge Suffolk IP13 8DZ

**DC/20/05665 PLANNING PERMISSION GRANTED**

Proposal: Planning Application - Erection of 1no dwelling (following demolition of barn, alternative scheme approved DC/19/05712).

Location: Barn At Little Meadows Farm, Banyards Green, Laxfield, IP13 8EU

## **DC/21/00444 PLANNING PERMISSION GRANTED**

Proposal: Householder Planning Application - Clearing of Old Pond Area and Digging of New Wildlife/Swimming Pond.

Location: Mount Pleasant, Station Road, Laxfield, Woodbridge Suffolk IP13 8HF

### **c. To discuss:**

21/04/03 Discuss next steps to liaise with Hopkins and Moore and MSDC regarding the south side of Framlingham development

### **5. Finance**

- a. 21/04/04 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for March 2021 (previously circulated)
- b. 21/04/05 Review bank reconciliations for March (previously circulated)
- c. 21/04/06 Review performance v budget for March and final end of year account summary (previously circulated)
- d. 21/04/07 To note that, as agreed at a previous meeting, the meals provided by the Low House for over 60s during the current lockdown period, will be paid from the Snook Bequest fund at a cost of £904.18

### **6. Audit 2021**

- a. 21/04/08 Review and approve AGAR in readiness for the submission of the internal audit documentation (Clerk – information previously circulated)

### **7. Playing Field/Children's Play Area**

- a. 21/04/09 To note that the first meeting of the Pavilion development working group will be held towards the end of April 2021 (SI)
- b. 21/04/10 To note that the annual children's play area inspection was carried out during March 2021 (report previously circulated)
- c. 21/04/11 To note that a piece of equipment had broken within the playground, a note not to use had been placed in the area and work would take place to rectify as soon as possible

### **8. Neighbourhood Plan**

- a. 21/04/12 Neighbourhood Plan update (SI)
- b. 21/04/13 To note that no monies had been spent on the NPG budget during March

### **9. Community Land Trust Ltd**

- a. 21/04/14 CLT update (DA)

### **10. Roads, Footpaths, Infrastructure, Green Areas**

- a. 21/04/15 Update on the results of the Churchyard and cemetery tree surveys (SI/Clerk)
- b. 21/04/16 Update on the Parish Infrastructure Investment Plan (PIIP) (Clerk/SI)
- c. 21/04/17 Update on Tank Pond project (SI)
- d. 21/04/18 Unused allotment spaces update (DA)
- e. 21/04/19 Footpath proposal (DA on behalf of a resident)
- f. 21/04/20 To note that the recurring smell on Mill Road is being followed up by J Flatman, District Councillor
- g. 21/04/21 To discuss the new structure in the Low House Garden (SI/GO)
- h. 21/04/22 To note updated highways group summary of issues (previously circulated)
- i. 21/04/23 To discuss automated number plate recognition scheme (DA)
- j. 21/04/24 To discuss Highways Working group proposal to add new SID pole at Station Road (near new cemetery/Kablantg campsite) and to utilise existing pole at Bickers Hill

## 11. Correspondence

- a. 21/04/25 To note that current directives from government indicate that all meetings will have to take place in person ONLY from 17 May 2021 and any change to this decision will be communicated directly with the Parish (Clerk)
- b. 21/04/26 To note that, as lockdown due to Covid-19 eases, the Parish Council will stop funding the Parish Magazine from this month (Clerk)
- c. 21/04/27 To note that information regarding the forthcoming elections is currently posted on the website and on the noticeboard
- d. 21/04/28 Website 'bio page' update (DM)
- e. 21/04/29 Local Council Award scheme update (Clerk)
- f. 21/04/30 To note comments from SALC Area forum (summary previously circulated)
- g. 21/04/31 Request from SARS (Suffolk Ambulance Rescue Service) for charity donation

## 12. Annual Parish Meeting

- a. 21/04/32 To confirm that the Annual Parish Meeting will be held in the village hall on **Monday 24 May 2021 at 7 30 pm**. This will be preceded by the Annual Parish Council meeting at 6 pm when elections will be held for Chair, vice Chair and committee membership. Discuss details of the events (Clerk).

## 13. Date of next meeting

- a. *Monday 24 May 2021 at 6 pm in the village hall followed by the Annual Parish meeting at 7 30 pm*

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

**Karen Gregory (Parish Clerk), Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL**

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