

**LAXFIELD PARISH COUNCIL MEETING**  
**Monday 12 October 2020 at 7 30 pm (remotely through Zoom)**

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

**OPEN FORUM**

- Due to these unprecedented circumstances and the meeting being held remotely, the public are invited to submit any item they wish to raise during the Open Forum prior to the meeting directly with the Parish Clerk. This should be done through email or telephone (contact details at the end of the agenda). If any member of the public would like to remotely join the meeting please let the Clerk know so that arrangements can be made
- To receive reports from district and county councillors.

**AGENDA**

**1. Apologies and approval of absences**

**2. Declarations of interest**

**3. Approval of minutes**

- a. 20/10/01 Approval of minutes from last full Parish Council meeting held on 14 September 2020
- b. 20/10/02 Approval of minutes from Extraordinary Meeting held on 28 September 2020

**4. Planning**

**a. To note the following comments submitted to Mid Suffolk District Council:**

**DC/20/20/04066**

**Proposal:** Application to determine if prior approval is required for a proposed: Change of Use of Agricultural Building to 1no Dwellinghouse (Class C3), and for building operations reasonably necessary for the conversion. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q

**Location:** Elm Farm, Dennington Road, Laxfield, Woodbridge Suffolk IP13 8EG

*The Parish Council could not see any reason why the planning application would need prior approval*

**b. To note the following decision made by Mid Suffolk District Council:**

**DC/20/02587**

**Proposal:** Full Planning Application - Erection of 1no. dwelling

**Location:** Land To Rear Of Underlimes And St Helens , High Street, Laxfield, IP13 8DU

*Planning permission granted*

**c. To discuss the following applications as requested by MSDC:**

**SN/20/00368/SN**

**Proposal:** three new road names for the new development at Land on West side of Bickers Hill, Laxfield, Suffolk

**DC/20/04339**

**Proposal:** Application for works to trees protected by Tree Preservation Order TPO42 G1 and in Conservation Area - Crown reduce by up to 30%, raise canopies and remove deadwood, removing epicormic growth at the base of all trees to 5 No Lime Trees and 2No Horse Chestnut Trees to improve light and lessen risk of damage to to nearby properties.

**Location:** Maltings Cottage, The Street, Laxfield, Woodbridge Suffolk IP13 8DZ

## **5. Finance**

- a. 20/10/03 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for September (previously circulated)
- b. 20/10/04 Review Bank reconciliation for September (previously circulated)
- c. 20/10/05 Review perf v budget September accounts (previously circulated)
- d. 20/10/06 Discuss budget 2021 - 2022 planning process and membership of the Finance Committee
- e. 20/10/07 To note that a CIL payment of £9 222.92 will be paid during October

## **6. Audit**

- a. 20/10/08 External audit update (Clerk)

## **7. Playing Field/Children's Play Area**

- a. 19/02/05 Sports Pavilion proposal update (SI)

## **8. Covid-19: Laxfield response**

- a. 20/10/09 Update from the Laxfield Covid-19 volunteer group (SI)
- b. 20/10/10 Update from the Good Neighbour Scheme (SI)

## **9. Neighbourhood Plan**

- a. 20/10/11 Neighbourhood Plan update (SI)
- b. 20/10/12 NPG budget update (Clerk)

## **10. Community Land Trust Ltd**

- a. 20/10/13 CLT update (DA)

## **11. Website**

- a. 20/10/14 To note the Website Accessibility Guidelines came into effect on 23 September 2020 and a review conducted by Suffolk Cloud confirmed that the Laxfield website was now compliant

## **12. Roads, Footpaths, Infrastructure, Green Areas**

- a. 20/10/15 Results of the Churchyard and cemetery tree surveys (Clerk)
- b. 20/10/16 Update on Tree Council Grant application (GS)
- c. 20/10/17 To note that interest has been expressed on behalf of the Parish Council in MSDC's project on wildlife corridors and planting more trees and hedgerows in order to encourage more wildlife (Clerk)
- d. 20/10/18 Update on the Laxfield PIIP meeting
- e. 20/10/19 To discuss the Gorams Mill Lane potential flooding issues and clarification of the effect of the Jordan development (DA)
- f. 20/10/20 Update on Tank Pond project (SI)
- g. 20/10/21 To discuss the issue raised by residents regarding the smell at Cullingford Close/Mill Road

## **14. Village Hall**

- a. 20/10/22 To consider the new draft constitution for the village hall (previously circulated)

## **13. Correspondence**

- a. 20/10/23 To note the Sizewell C comment was submitted by the due date
- b. 20/10/24 To note thanks given by the Royal British Legion for the donation for a wreath for Remembrance Sunday
- c. 20/10/25 To note the comment on behalf of Laxfield Parish Council on changes to the planning system was submitted by the due date
- d. 20/10/26 To note thanks from the Low House CIC on receipt of the £500 awarded for thatching exhibition materials
- e. 20/10/27 To note that during this time, councillors need to still be aware of the six months rule which means that councillors must attend a Parish Council Meeting within any six months period

- f. 20/10/28 To note that two councillors have embarked on the SALC six module training for councillors, the Clerk has completed a webinar on Cemetery Management and several councillors have attended recent webinars on planning.

**14. Date of next meeting**

- a. Monday 9 November 2020 at 7 30 pm. Location TBD

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

**Karen Gregory (Parish Clerk), Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL**

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