

LAXFIELD PARISH COUNCIL MEETING
Monday 11 May 2020 at 7 30 pm (remotely through Zoom)

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

OPEN FORUM

- Due to these unprecedented circumstances and the meeting being held remotely, the public are invited to submit any item they wish to raise during the Open Forum prior to the meeting directly with the Parish Clerk. This should be done through email or telephone (contact details at the end of the agenda). If any member of the public would like to remotely join the meeting please let the Clerk know so that arrangements can be made
- To receive reports from district and county councillors.

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Parish Council membership

- a. 20/05/01 To note, following guidance from NALC and SALC, elections for Chair, vice Chair and committees will not take place until May 2021

4. Approval of minutes

- a. 20/05/02 Approval of minutes from last full Parish Council meeting held on 21 April 2020

5. Planning

a. To note the following decisions made by Mid Suffolk District Council:

DC/20/00241 Location: Land at Badingham Road, Laxfield, Suffolk, IP13 8JA

Proposal: Use of land for siting 4no eco shepherds' huts for Holiday Let Accommodation.

Erection of ablutions block following demolition of stable block. PERMISSION GRANTED

6. Finance

- a. 20/05/03 Authorise BACs payments, direct debits and income as listed in Register of Payments for May (previously circulated)
- b. 20/05/04 Review Bank reconciliations for April (previously circulated)
- c. 20/05/05 Review April perf v budget accounts (previously circulated)
- d. 20/05/06 To note reconciliation of accounts, Quarter 4, 2019-20 has taken place. Conducted by R Simmonds, Chair of Finance Committee
- e. 20/05/07 To note internal audit will now take place electronically and before end July 2020
- f. 20/05/08 To note completion of AGAR (Annual Governance and Accountability Return) in readiness for the audit process
- g. 20/05/09 To note that a Covid-19 Government grant of £10 000 had been awarded to Laxfield Village Hall and an application for the same amount had been submitted for the Playing Field

7. Playing Field/Children's Play Area

- a. 19/02/05 Sports Pavilion proposal update (SI)

8. Covid-19: Laxfield response

- a. 20/05/10 Update from the Laxfield Covid-19 volunteer group (SI)

9. Neighbourhood Plan

- a. 20/05/11 Neighbourhood Plan update (SI)
- b. 20/05/12 NPG budget update (Clerk)

10. Roads, Footpaths, Infrastructure, Green Areas

- a. 20/05/13 Update on current issues raised with the Highways Department (DA)
- b. 20/04/17 Update on dog fouling signs on the footpath at Sunnyside Farm, Gorams Mill Lane (GO) and dog waste bin (Clerk)
- c. 20/05/14 Discuss request from resident regarding overhanging trees in the Churchyard (Clerk)

11. Correspondence

- a. 20/05/15 Update on the Annual Parish Meeting alternative arrangements (Clerk)
- b. 20/05/16 To note thanks received from Waveney foodbank for the Parish Council £500 donation

12. Date of next meeting

- a. Monday 8 June 2020 at 7 30 pm. Location TBD

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

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