

# **LAXFIELD PARISH COUNCIL MEETING**

**Monday 9 March 2020 in the Parish Room at 7.00 pm**

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

## **OPEN FORUM**

- *The meeting will commence at the earlier time of 7 pm to accommodate a half hour presentation by Simon Green, Community Engagement Officer. All welcome.*
- Primary School presentation on road safety - TBC
- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair, before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors.

## **AGENDA**

### **1. Apologies and approval of absences**

### **2. Declarations of interest**

### **3. Approval of minutes**

- a. 20/03/01 Approval of minutes from last full Parish Council meeting held on 10 February 2020
- b. 20/03/02 Approval of minutes from Extraordinary Meeting held on 20 February 2020

### **4. Planning**

#### **a. To note the following decisions made by Mid Suffolk District Council:**

**DC/19/05712** Location: Barn at Little Meadows Farm, Banyards Green, Laxfield, IP13 8EU

Proposal: Planning permission for full planning application - Erection of 1no Dwelling (following demolition of existing barns).

#### **b. To discuss actions resulting from the Extraordinary Meeting held on 20 February 2020 regarding the outline planning permission granted by Mid Suffolk District Council:**

**DC/19/02312** Location: Land to the South side of Framlingham Road

Outline Planning application for 49 houses on the South side of Framlingham Road

### **5. Finance**

- a. 20/03/03 Authorise BACs payments, direct debits and income as listed in Register of Payments for March
- b. 20/03/04 Review Bank reconciliations for February
- c. 20/01/05 Update on progress regarding access to Barclays electronic banking (LS/MG)
- d. 20/03/05 To consider requests for funding from the Low House (Litfest) and Royal Oak (Laxitude)
- e. 20/03/06 To confirm the earmarked and restricted monies held in reserve accounts (Clerk)
- f. 20/03/07 To note the Asset Register as at March 2020 (Clerk)
- g. 20/03/08 To note risk assessments completed during the 2019/20 financial year and those planned for the next financial year (Clerk)
- h. 20/03/09 To note that all Parish Councillors have reviewed their Register of Interests again since initially completing in May 2019 and any changes have been fed through to the Clerk
- i. 20/03/10 To note that the internal and external audit reports for 2018-19 and all supporting documentation are displayed on the Parish Council website

### **6. Playing Field/Children's Play Area**

- a. 19/02/05 Sports Pavilion proposal update (SI)
- b. 20/03/11 Children's play area inspection (Clerk)

## **7. Neighbourhood Plan**

- a. 20/03/12 Working group and draft plan consultation update (SI)
- b. 20/03/13 NPG budget update (Clerk)

## **8. Community Land Trust Ltd**

- a. 20/03/14 CLT update (DA/DM)

## **9. Village Hall**

- a. 20/03/15 To note the annual charity return 2019 for the Village Hall has been completed and was submitted on 27 February 2020

## **10. Roads, Footpaths, Infrastructure, Green Areas**

- a. 19/11/12 Update on request to Cllr McGregor regarding the Gateway signs on Station Rd (Clerk)
- b. 20/01/12 Update on the parking situation outside the school (SI)
- c. 20/01/13 Update on the river/flood situation on Gorams Mill Lane/flood team (SI)
- d. 20/01/14 Update on parking on Mill Road and liaison with the Highways Department (Clerk)
- e. 20/02/10 Update on signs regarding dog fouling in the Churchyard (DM)
- f. 20/02/11 Update on Spring Clean Suffolk 2020 (AC)
- g. 20/01/12 Update on budget to support funding for school walking bus and road safety materials (Clerk)
- h. 19/11/17 To note that the work on the overgrown trees in the Churchyard was now completed
- i. 19/10/20 To note that the light outside the Co-op was now turned off at night and the Area Manager, having visited the site, would be taking no further action (Clerk)
- j. 20/03/16 To discuss the Parish council contacting Highways to replace the Station Road 30 mph sign which was demolished by a car recently (AP raised the issue and DA to update re: email correspondence)
- k. 20/03/17 To discuss whether the Parish Council should consider funding a street light on the corner (junction) of Mill Road and Framlingham Road (AP on behalf of a number of residents)
- l. 20/03/18 Preliminary discussion on the SCC Community Self Help Scheme (DA, paper previously circulated)

## **11. Correspondence**

- a. 19/10/22 Update on VE Day 75, 8 May 2020 preparations (RS). To note £250 funding had been requested from J Flatman; awaiting further information
- b. 20/01/15 To note that the Clerk had made contact to clarify the situation regarding the Parish Newsletter and the matter was now resolved and would not be progressed further. G Salter would attend the next Church meeting on behalf of the Parish Council
- c. 20/02/12 Discussion of new noticeboards (carried over from last meeting) (SI)
- d. 20/03/19 To note thanks from the following organisations for recent funding: Citizens Advice Bureau, Laxfield Village Hall and Laxfield Pre-School Group
- e. 20/03/20 To discuss report from Suffolk Accident Rescue Service (SARS) and request for donation (Clerk)

## **12. Policies and Procedures**

- a. 20/03/21 To note that, as agreed at the previous meeting, the Parish Council's policies and procedures have been reviewed and updated and will be posted on the website during March.

## **13. Date of next meeting**

- a. *Monday 21 April 2020 at 6 30 pm in the Parish Room before the Annual Parish Meeting at 7 30 pm in the Village Hall.*

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

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