

LAXFIELD PARISH COUNCIL MEETING
Monday 13 July 2020 at 7 30 pm (remotely through Zoom)

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

OPEN FORUM

- Due to these unprecedented circumstances and the meeting being held remotely, the public are invited to submit any item they wish to raise during the Open Forum prior to the meeting directly with the Parish Clerk. This should be done through email or telephone (contact details at the end of the agenda). If any member of the public would like to remotely join the meeting please let the Clerk know so that arrangements can be made
- To receive reports from district and county councillors.

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 20/07/01 Approval of minutes from last full Parish Council meeting held on 8 June 2020
- b. 20/07/02 Approval of minutes from Extraordinary meeting held on 23 June 2020

4. Membership

- a. 20/07/03 To note the resignation of Cllr A Clarke and recognition of his long and valuable service to the Parish Council

5. Planning

a. To discuss the following planning applications by Mid Suffolk District Council:

DC/20/02523 Location: Land East Of, Bickers Hill Road, Laxfield, Suffolk IP13 8EZ

Proposal: Application for Outline Permission (some matters reserved, access to be considered) - erection of 8 No Dwellings and two accesses

DC/20/02514 Location: Chestnut Tree Farm, Framlingham Road, Laxfield, Suffolk IP13 8HD

Proposal: Planning Application. Erection of 1 no two-storey dwelling and carport

b. To note the following decision made by Mid Suffolk District Council:

DC/20/00241 Location: Land On The West Side Of, Badingham Road, Laxfield, Suffolk

Discharge of Conditions Application for DC/20/00241 - Condition 8 (Materials) and Condition 9 (Surface Materials)

6. Finance

- a. 20/07/04 Authorise BACs payments, direct debits and income as listed in Register of Payments for July (previously circulated)
- b. 20/07/05 Review Bank reconciliations for June (previously circulated)
- c. 20/07/06 Review June perf v budget accounts (previously circulated) and agree detailed perf v budget monitoring process
- d. 20/07/07 Pavilion burglary – review insurance claim progress
- e. 20/07/08 To note new insurance is now in place for large tractor (renewed) and ride on lawn mower (new)
- f. 20/07/09 To note that the Locality Award application for monies to set up the Good Neighbour Scheme have been awarded from a different grant source
To note the Laxfield Locomotives football team has made an application for the Locality Award and has been successful (£1200). Laxfield pre-school has also now made an application
To note thanks to Julie Flatman, District Councillor, for her support with these applications

7. Audit

- a. 20/07/10 To note the internal audit is now completed and relevant documents are published on the website including the Notice of Public Rights
- b. 20/07/11 As advised in Section 11 of the internal audit, agree the restatement of 2018/19 figures for Section 2 (Accounting Statements) of the AGAR before submission for external audit (previously circulated)
- c. 20/07/12 To note retrospectively, SALC confirmed as internal auditor for 2019 – 20 accounts
- d. 20/07/13 To note the recommendations from the internal audit as summarised (previously circulated)

8. Playing Field/Children's Play Area

- a. 19/02/05 Sports Pavilion proposal update (SI)

9. Covid-19: Laxfield response

- a. 20/07/14 Update from the Laxfield Covid-19 volunteer group (SI)
- b. 20/07/15 Update from the Good Neighbour Scheme. To note grant has been received from MSDC Covid-19 project fund for the establishment of the scheme in Laxfield

10. Neighbourhood Plan

- a. 20/07/16 Neighbourhood Plan update (SI)
- b. 20/07/17 NPG budget update (Clerk)

11. Community Land Trust Ltd

- a. 20/07/18 CLT update (DA)

12. Roads, Footpaths, Infrastructure, Green Areas

- a. 20/07/19 Update on current issues raised with the Highways Department (DA)
- b. 20/05/14 To note the tree survey in the churchyard will be conducted on 3 August 2020
- c. 20/07/20 To note the footpath had been cleared next to the Baptist Chapel by T Whittle
- d. 20/07/21 Discuss resident suggestion to improve the dog litter situation (Clerk)
- e. 20/07/22 Discuss proposal to apply for a Tree Council Grant (details previously circulated) (GS)

13. Cemetery

- a. 20/07/23 Discuss proposal for action required in new cemetery (previously circulated) (Clerk) and resident suggestion for further landscape development in new cemetery

14. Policies and Procedures

- a. 20/07/24 Agree GDPR Guidelines and Policy (previously circulated)

15. Correspondence

- a. 20/07/25 Discuss nominations to attend Sizewell C meeting on 29 July 2020
- b. 20/07/26 To note details of the British Horse Society 2026 project are posted on the website
- c. 20/07/27 To note the letter from Dr Poulter, MP is posted on the website
- d. 20/07/28 To discuss the NALC Code of Conduct consultation and agree a Parish Council response (Clerk)

16. Date of next meeting

- a. Monday 14 September 2020 at 7 30 pm. Location TBD

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

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