

LAXFIELD PARISH COUNCIL MEETING
Monday 20 April 2020 at 7 30 pm (remotely through Zoom)

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

OPEN FORUM

- Due to these unprecedented circumstances and the meeting being held remotely, the public are invited to submit any item they wish to raise during the Open Forum prior to the meeting directly with the Parish Clerk. This should be done through email or telephone (contact details at the end of the agenda). If any member of the public would like to remotely join the meeting please let the Clerk know
- To receive reports from district and county councillors.

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Parish Council membership

- a. 20/04/01 To note the resignation of Cllr Andy Peachey and recognition of the long and valuable service given to Laxfield Parish Council

4. Approval of minutes

- a. 20/04/02 Approval of minutes from last full Parish Council meeting held on 9 March 2020

5. Planning

a. To note the following decisions made by Mid Suffolk District Council:

DC/20/020850 Location: Barn at Low Farm House, Mill Road, Laxfield, Suffolk

Proposal: Non-Material Amendment to DC/18/02051 - drive and turning area to be permeable tarmac

DC/20/00480 Location: Garden House, Vicarage Road, Laxfield, Woodbridge Suffolk IP13 8DT

Proposal: Erection of two and single storey side extensions, cat slide dormer to rear, porch and detached, double garage. (Demolition of stable and treehouse). Planning permission GRANTED

- b. 20/04/03 To note the letter from the Chief Planning Officer regarding handling of planning applications during the Covid-19 crisis (previously circulated)

6. Finance

- a. 20/04/04 Authorise BACs payments, direct debits and income as listed in Register of Payments for April (previously circulated)
- b. 20/04/05 Review Bank reconciliations for March (previously circulated)
- c. 20/04/06 Review end of year accounts, performance v budget
- d. 20/04/07 To note that, due to Covid-19, the internal and external audit process will be delayed
- e. 20/04/08 To note that the first instalment of the precept amounting to £21 215.00 has been received
- f. 20/04/09 To note that a CIL payment of £10 108.60 has been received from MSDC

7. Playing Field/Children's Play Area

- a. 19/02/05 Sports Pavilion proposal update – on hold until May meeting (SI)
- b. 20/04/10 Children's play area inspection report (Clerk)

8. Covid-19: Laxfield response

- a. 20/04/11 To note the response of Laxfield to the Covid-19 crisis and to note thanks to Sue Gleave and the team of volunteers for all the work they are doing to support the village and the Co-op for continuing an excellent service during these unprecedented times
- b. 20/04/12 Discussion of possible financial support for those in need during the Covid-19 crisis (SI)

9. Neighbourhood Plan

- a. 20/04/13 Working group and draft plan consultation update (SI)
- b. 20/04/14 NPG budget update (Clerk)

10. Roads, Footpaths, Infrastructure, Green Areas

- a. 20/02/11 To note Spring Clean Suffolk 2020: Laxfield litter pick, is postponed until Autumn 2020
- b. 20/04/15 Update on current issues raised with the Highways Department (DA)
- c. 20/04/16 Highways working group proposal (Clerk)
- d. 20/04/17 Dog fouling complaint – Sunnyside Farm, Gorams Mill Lane (Clerk)

11. Correspondence

- a. 19/10/22 VE Day 75, 8 May 2020 – commemoration activities postponed?
- b. 20/04/18 To note thanks from Suffolk Accident Rescue Service (SARS) for donation
- c. 20/04/19 To note that the Annual Parish Meeting, due to be held on 11 May 2020 will now not take place and to discuss alternative approaches for dissemination of information

12. Date of next meeting

- a. Monday 11 May 2020 at 7 30 pm. Location TBD

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

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