

# LAXFIELD PARISH COUNCIL

## MEETING

**Monday 14 October 2019 in the Parish Room at 7.30pm**

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

### OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chair, before the start of the meeting. This item will be limited to 15 minutes.
- To receive reports from district and county councillors.

### AGENDA

#### **1. Apologies and approval of absences**

#### **2. Declarations of interest**

#### **3. Approval of minutes**

- 19/10/01 Approval of minutes from last full Parish council Meeting held on 9 September 2019
- 19/10/02 Approval of minutes from Extraordinary Meeting held on 11 October 2019

#### **4. Membership**

- 19/10/03 Election of members and charity representatives – review the gaps as attached Appendix 1 (Clerk)
- 19/10/04 Parish Councillor training – update (KG)
- 19/07/06 Parish Councillor email addresses – access instructions (SI)

#### **5. Planning**

##### **a. To note the following decisions made by Mid Suffolk District Council:**

**DC/19/00725** Discharge of Conditions Application Condition 3 (Agreement of Materials), Chestnut Cottage, High Street, Laxfield IP13 8DZ

##### **b. To note the following decisions made by the Planning committee on Tuesday 10 September 2019:**

**DC/19/03856** Prior Approval – agricultural to dwelling at The Timbers, Banyards Green, Laxfield, IP13 8EU – SUPPORTED (comments submitted as attached Appendix 2)

**DC/19/03937** Erection of a single storey garden studio at The Homestead, Vicarage Road, Laxfield, IP13 8DT – OBJECTION (comments submitted as attached Appendix 2).

*To discuss email received on 7/10/19 regarding the above application (Clerk)*

**DC/19/03938** Erection of garden room (retention of) and erection of cycle store at Mount Pleasant, Station Road, Laxfield IP13 8HF – OBJECTION (comments submitted as attached Appendix 2)

##### **c. To consider the following applications as requested by MSDC:**

**DC/19/04543** Erection of attached garage at 11 Bickers Hill Road, Laxfield, IP13 8EZ

**DC/19/04673** Erection of new cart lodge and shed at Neat House Barn, Dennington Road, Laxfield, IP13 8HJ

#### **6. Finance**

- 19/10/05 Authorise BACs payments, direct debits and income as listed in Register of Payments - October
- 19/10/06 Review Bank reconciliations
- 19/10/07 Cheque signatories and authorisers for electronic banking – update on progress
- 19/09/10 To note Councillor Review of Q1 accounts is complete (Clerk/RS)
- 19/10/08 To set date for review of Q2 accounts (Clerk/RS)
- 19/10/09 CIL Round 4 (Clerk, paper circulated pre meeting)
- 19/10/10 Locality Award discussion (paper circulated pre meeting)

- h. 19/10/11 Budget planning 2020-21 (Clerk)
- i. 19/10/12 To discuss tender process for contractors (Clerk)
- j. 19/10/13 To note that Parish council insurance has been renewed and is in place for a year from 1/10/19

#### **7. Playing Field/Children's Play Area**

- a. 19/02/05 Sports Pavilion proposal update (SI)
- b. 19/09/11 Routine playground inspection course (Clerk)

#### **8. Neighbourhood Plan**

- a. 19/10/14 Working group update (SI)
- b. 19/10/15 Discuss draft Neighbour Plan and invite comment (SI)
- c. 19/10/16 NPG budget update (Clerk)

#### **9. Community Led Housing**

- a. 19/10/17 CLT update (DA)

#### **10. Promotional material/events**

- a. 18/10/06 To note the development of village map matter now closed
- b. 19/10/18 To discuss application for a grant to develop exhibition materials about the craft of thatching

#### **11. Roads, Footpaths, Infrastructure, Green Areas**

- a. 19/09/17 To note Local Plan comments submitted (SI)
- b. 19/05/07 To note the two litter bins are now installed (Clerk)
- c. 19/05/08 Update on Vehicle Speed Indicator Device information (Clerk)
- d. 19/09/19 Update on clearing the river at the bottom of Church Walk and to note that, due to the recent heavy rain, there had been flooding outside the Low House. Discuss the proposal to establish a method of reporting in the event of emergencies (i.e. flooding) (SI/DA)
- e. 19/09/20 Update on bus service cancellation and discussion of alternatives (GS)
- f. 19/10/19 Discuss the two new bus stops at the memorial when the buses will not be running (RS)
- g. 19/09/21 To note the village pond had been cleared of debris and will now be regularly maintained (AP)
- h. 19/09/22 Update on complaints regarding noise from Station Road camp site on 24/8 (SI)
- i. 19/09/23 Update on Wayfaring signs (SI)
- j. 19/10/20 To discuss complaints from residents regarding the outside light at the Co-op and the resultant pollution (SI/MG)
- k. 19/10/21 To note that Guy McGregor has arranged for the Gateway signs to be moved, confirmation previously circulated

#### **12. Correspondence**

- a. 19/10/22 VE Day 75, 8 May 2020 (Clerk)
- b. 19/10/23 Revised grit bin guidance (Clerk)
- c. 19/10/24 Dr Poulter's request to visit village activities in his constituency (Clerk)
- d. 19/10/25 Distribution of annual timetable for reference and planning (Clerk)
- e. 19/10/26 To note the Rural Coffee Caravan will be at Dennington Village Hall on 3/12/19 from 10 am – 12 pm for an Energy Advice Café
- f. 19/10/26 Resident request to discuss overgrown tree at Church Walk/Gorams Mill Lane (Clerk)

#### **13. Date of next meeting**

- a. Monday 11 November 2019 at 7.30pm in the Parish Room.

If you would like to attend a parish council meeting, please come along. Alternatively if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

**Karen Gregory (Parish Clerk)**

**Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL**

**Tel: 01728 638061 (Home); [laxfieldparishclerk@gmail.com](mailto:laxfieldparishclerk@gmail.com)**

**APPENDIX 1****Laxfield Parish Council Meeting – October 2019****LAXFIELD PARISH COUNCIL****COMMITTEE COMPOSITION**

<b>NAME OF OFFICE</b>	<b>NAME</b>	<b>PROPOSED</b>	<b>SECONDED</b>
PLANNING AND AMENITIES CHAIR	S Innes	D Alchin	R Simmonds
Nominated member	D Alchin	S Innes	R Simmonds
Nominated member	A Peachey	S Innes	R Simmonds
Nominated member	A Clarke	D Alchin	R Simmonds
Nominated member	D Martindale	A Peachey	R Simmonds
Nominated member	G Oughton	S Innes	D Alchin
Nominated member	G Salter	S Innes	D Alchin
GROUND COMMITTEE CHAIR	A Clarke	S Innes	D Alchin
Nominated member	S Innes	L Sharman	A Peachey
Nominated member	L Sharman	S Innes	A Peachey
Nominated member	D Alchin	S Innes	D Martindale
Nominated member	VACANCY		
Nominated member	VACANCY		
Nominated member	VACANCY		
FINANCE AND GENERAL PURPOSES CHAIR	R Simmonds	A Peachey	D Alchin
Nominated member	A Peachey	S Innes	D Alchin
Nominated member	A Clarke	S Innes	R Simmonds
Nominated member	D Martindale	S Innes	R Simmonds
Nominated member	VACANCY		
Nominated member	VACANCY		
Nominated member	VACANCY		
Village Hall Council representative	R Simmonds	S Innes	D Alchin
Village Hall Council representative	D Martindale	S Innes	M Gleave
Smith & Ward Charity	R Simmonds	S Innes	D Alchin
Relief in Need Charity	S Innes	D Alchin	A Peachey
Relief in Need Charity	VACANCY		
Laxfield & District Museum	L Sharman	S Innes	R Simmonds
Laxfield & District Museum	VACANCY		
SALC & county area committees	D Alchin	S Innes	A Peachey
SALC & county area committees	VACANCY		

## Appendix 2

**PLANNING COMMITTEE MEETING**  
**LAXFIELD PARISH COUNCIL**  
**Tuesday 10 September 2019 in the Parish Room at 7 pm**  
**MINUTES**

**1. Apologies and approval of absences**

A Clarke

**2. Declarations of interest**

G Oughton for 3b as his home is opposite. G Oughton did not contribute to this item on the agenda

**3. Planning**

The following applications were discussed as requested by MSDC:

- a. **DC/19/03856** Prior Approval – agricultural to dwelling at The Timbers, Banyards Green, Laxfield, IP13 8EU. The meeting agreed to support this application as they had when submitted for the first time. Proposed G Salter, seconded D Alchin, AIF.

**Comments as submitted to MSDC:**

As previously submitted, Laxfield Parish Council supports this application.

When considering this application, we request that, if granted, a condition is placed ensuring no further development takes place on the building beyond the existing footprint and that any boundary treatment should be restricted to native hedging only.

- b. **DC/19/03937** Erection of a single storey garden studio at The Homestead, Vicarage Road, Laxfield, IP13 8DT. The meeting agreed to object to this application. Proposed D Alchin, seconded G Salter, AIF.

**Comments as submitted to MSDC:**

Laxfield Parish Council objects to this application. The main grounds for this objection are concerned with the location of the proposed studio as, at 1.5m and 2 m from the boundary line of the property, it is very near the road and is in front of the building line.

Whilst we appreciate that the boundary hedge currently screens the proposed development from the road, there is nothing to prevent the current or future owners of the property cutting this back so that the garden studio becomes visible.

The Parish Council requests that the location be looked at again as, if it was proposed to erect the studio in a different part of the garden, the comments may be different.

- c. **DC/19/03938** Erection of garden room (retention of) and erection of cycle store at Mount Pleasant, Station Road, Laxfield IP13 8HF. The meeting agreed to object to this application. Proposed G Oughton, seconded G Salter, AIF.

**Comments as submitted to MSDC:**

Laxfield Parish Council objects to this application. The main reasons for this objection are:

- The proposed structure is located within the curtilage of a listed building which is an important building within the village. We feel that the proposals adversely affect the setting of the listed building
- Being near the listed building, its form and design are not in keeping with its surroundings
- It is not in keeping with the context of the development and does not positively enhance the characteristics of the street scene or blend with the local building tradition.

- d. Discussion regarding the expansion of intensive poultry farming within the Mid-Suffolk area  
It was agreed, when appropriate, that S Innes would feed back to MSDC that there was a lack of strategic oversight when considering the expansion of intensive poultry farming within the Mid-Suffolk area. Furthermore, the Council needed to look at the wider picture and give more consideration to the disposal of excess materials.

**Karen Gregory (Parish Clerk)**  
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