

# **LAXFIELD PARISH COUNCIL**

## **MEETING**

**Monday 9 September 2019 in the Parish Room at 7.30pm**

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

### **OPEN FORUM**

- Members of the public are invited to give their views or question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chair, before the start of the meeting. This item will be limited to 15 minutes.
- To receive reports from district and county councillors.

### **AGENDA**

#### **1. Apologies and approval of absences**

Apologies already received from A Clarke, M Gleave

#### **2. Declarations of interest**

#### **3. Approval of minutes**

- 19/09/01 Approval of minutes from last full Parish council Meeting held on 8 July 2019
- 19/09/02 Additional approval of minutes from Extraordinary Meeting held on 15 August 2019 (revised draft minutes to be issued)

#### **4. Membership**

- 19/09/03 Parish Councillors - Register of Interests (Clerk)
- 19/09/04 Election of members and charity representatives – review the gaps as attached appendix (Clerk)
- 19/09/05 Parish Councillor training – feedback from Huntingfield sessions (DA/DM/AP/GS) and reminder of other training opportunities available (Clerk)
- 19/07/06 Parish Councillor email addresses (SI)

#### **5. Planning**

- To note the following decisions made by Mid Suffolk District Council:

DC/19/02388 Planning application The Timbers, Banyards Green, Laxfield, Woodbridge IP13 8EU. Prior approval refused

DC/19/02945 Discharge of Conditions at St Margaret's and St Mary's Cottages, Goram Mill Lane, Laxfield, Woodbridge IP13 8DW – approved conditions

- To note Planning committee meeting to be held on Tuesday 10 September 2019 to discuss and agree responses to the following planning applications:

DC/19/03856 Prior Approval – agricultural to dwelling at The Timbers, Banyards Green, Laxfield, IP13 8EU

DC/19/03937 Erection of a single storey garden studio at The Homestead, Vicarage Road, Laxfield, IP13 8DT

DC/19/03938 Erection of garden room (retention of) and erection of cycle store at Mount Pleasant, Station Road, Laxfield IP13 8HF

Discussion regarding the expansion of intensive poultry farming within the Mid-Suffolk area

#### **6. Finance**

- 19/09/07 Authorise cheques, direct debits and income as listed in Register of Payments for August and September
- 19/09/08 Review Bank reconciliations
- 19/09/09 Cheque signatories and authorisers for electronic banking – update on progress (Clerk)
- 19/09/10 Review of Q1 accounts (Clerk/RS)

## **7. Playing Field/Children's Play Area**

- a. 19/07/14 To note the tractor is being repaired
- b. 19/02/05 Sports Pavilion proposal update (SI)
- c. 19/07/15 To note the manhole cover in the playground has been repaired
- d. 19/09/11 Routine playground inspection course (Clerk)

## **8. Neighbourhood Plan**

- a. 19/09/12 Working group update (SI)
- b. 19/09/13 NPG budget management update (Clerk)
- c. 19/09/14 Green Access Strategy consultation (SI)

## **9. Community Led Housing**

- a. 19/09/15 Update on progress and spend on advice as agreed at Extraordinary Meeting held on 15 August 2019 (DA/DM)

## **10. Promotional material/events**

- a. 18/10/06 Village map update (RI/DM)
- b. 19/05/10 Suffolk Rural Coffee Caravan visit (Clerk)
- c. 19/09/16 Request for funding for the over 60s Christmas lunch (Clerk)

## **11. Roads, Footpaths, Infrastructure, Green Areas**

- a. 19/09/17 Local Plan discussion and update (SI)
- b. 19/05/07 Replacement litter bins update (Clerk)
- c. 19/05/08 Vehicle Speed Indicator Device update (S I)
- d. 19/09/18 Progress of additional traffic calming ideas (DA) and speeding vehicles through the village (AP)
- e. 19/09/19 Request from a resident to clear the river running at the bottom of Church Walk (Clerk)
- f. 19/09/20 Bus service cancellation – update
- g. 19/09/21 Maintenance of the village pond (AP)
- h. 19/09/22 Complaints regarding noise from Station Road camp site on 24/8 (AP)
- i. 19/09/23 Wayfaring signs (SI)
- j. 19/09/24 Churchyard tree lopping (RS)

## **12. Village Hall**

- a. 19/09/25 Village Hall meeting update (Clerk)

## **13. Correspondence**

- a. 19/07/23 Suffolk Community Awards nomination update (Clerk)
- b. 19/09/26 Query from a resident regarding the commissioning of the defibrillator (Clerk/SI)

## **14. Date of next meeting**

- a. Monday 14 October 2019 at 7.30pm in the Parish Room.

If you would like to attend a parish council meeting please come along. Alternatively if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

**Karen Gregory (Parish Clerk)**

**Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL**

**Tel: 01728 638061 (Home); [laxfieldparishclerk@gmail.com](mailto:laxfieldparishclerk@gmail.com)**