

Laxfield Neighbourhood Development Planning Group Meeting
Wednesday, 9th January at the Royal Oak, 7:30pm

Present: Sue Innes, John Worthington, Quentin Cowen, David Alchin,
Emma Gray, Candida Wingate

Apologies: Lisa Auchterlonie, Barry Cable

1. Budget report

Postponed till next meeting, as Barry unable to attend.

2. Terms of Reference

SI circulated revised version of Terms of Reference, based on amendments suggested by Parish Clerk.

The group agreed with the amendments; she will produce document, deliver it to be signed by JW ready to present to Parish Council next week.

SI will contact Clerk to ask for it to be added to the Agenda for consideration.

3. Matters arising from last meeting

a) CW has written up a version of the Household Questionnaire; she is willing to do the same with the Young Adults Questionnaire; SI to forward survey results to her.

b) Parish Online – mapping software. SI doing 30 day trial, to try it out before requesting that it goes on agenda for February Parish Council meeting for councillors to consider.

c) SI is collating information supplied by different working groups, to send to Ian. She has information from DA, BC and green space group.

d) SI has yet to receive the green space assessment form from Ian; she'll ask him about it.

e) SI will take copy of survey findings along to meeting with AECOM, taking place on Monday, 14th January, so that they are aware of how the community wishes to see Laxfield develop.

JW will also take part in the meeting on Monday, when AECOM expect to take a couple of hours to visit the 11 sites put forward by residents.

AECOM do not have to report back before 2nd April, but they will try to get surveys done sooner than that.

SI will mention possible sites for a Community Land Trust to AECOM during their visit and also ask them about carrying out the desk top demographic survey, as suggested by Ian Poole

f) Village views. CW to write piece for parish magazine, asking people to put forward their favourite view, providing as much detail as possible, looking out wards, inwards and across. Quentin/Emma to suggest view, too.

g) Lisa is happy to list the clubs that take place.

h) Public event – dealt with separately.

l) SI is keeping Ian in the loop.

4: Next steps

Regarding the Call for Sites.

AECOM will score each site – so it's important that they know what the village wants, as expressed thus far in the questionnaire.

SI will circulate the Stradbroke report (produced by AECOM) so that members of the Group are aware of how they do it.

The Group discussed whether we should arrange some sort of meeting for those residents who put forward sites, but decided that it wasn't appropriate for us to do that.

Public event to be held at the Community Hall on 27th April 2019

We need a number of options for discussion at the Public event, as these will inform the Policies.

JW took the Group through the revised Outline of Contents for the Laxfield Neighbourhood Plan Report, that informs what those options could be.

The working groups have been refined to 4 main groups; Housing Demand & Development; Natural & Built Environment; Amenities, Services, Employment & Enterprise; Movement & Storage.

SI will break the Outline of Contents down into more detail, then consult with Ian to further clarify what he wants and needs to produce materials for the public meeting.

General notes

Community involvement is vital.

Emma to work on amenities – ask J Lofthouse for the list of buildings she developed last year.

The Group discussed ways in which we might engage local businesses, including how we might develop a business questionnaire. Suggestions included possibly hosting breakfast meetings.

At next week's Parish Council meeting, SI will follow up the possibility of inviting a representative of the Community Land Trust to come and speak not just to the Group, but maybe hold a public meeting.

SI will also follow up news that some local authorities are able to devolve power to parish councils, to assign local nature reserves.

Next meeting: 23rd January 7:30 at the Oak